



# CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 7/20/10

**SUBJECT:** Revalidation for "Piggyback" of City of Orlando Bid #BI09-2539 for Pump and Motor Repair Services awarded to Stewarts Electric Motor Works, Inc.

**DEPARTMENT:** Public Utilities

**RECOMMENDED MOTION:** Approval to "piggyback" City of Orlando Bid #BI09-2539 for pump and motor repair services, awarded to Stewarts Electric Motor Works, Inc.

**SUMMARY:**

For the past several years, the City has utilized the services of Stewarts Electric Motor Works for repairs of various motors and pumps at both water and wastewater treatment plants as well as remote pumping facilities and lift stations.

Through a bid award by the City of Orlando, the Public Utilities department seeks to piggyback the contract/agreement with Stewarts Electric Motor Works, Inc. for electric motor and pump repair services. The initial term of the agreement was for one year commencing July 29, 2009, with the option to extend for up to four additional years.

The City of Orlando has recently exercised the option to extend its agreement with the company for one year. Stewarts has agreed to perform the same services for the City of Port Orange and honor all prices, terms, and condition of the agreement.

The Public Utilities Department recommends approval to "piggyback" City of Orlando Bid #BI09-2539 for pump and motor repair services awarded to Stewarts Electric Motor Works, Inc. for the period July 29, 2010 through July 28, 2011.

**ATTACHMENTS:**  Ordinance  Resolution  Budget Resolution  
 Other  Support Documents/Contracts Available for Review in Public Utilities

**DEPARTMENT HEAD** *[Signature]* Michael G. Ulrich *[Signature]* Date 7/9/10

**FINANCE DEPARTMENT** *[Signature]* Approved as to Budget Requirements Date 7/12/10

**CITY ATTORNEY** *[Signature]* N/A Date N/A

**CITY MANAGER** *[Signature]* Approved Agenda Item For: 7/20/10

**COUNCIL ACTION:**  Approved as Recommended  Disapproved  Tabled Indefinitely  
 Continued to Date Certain  Approved with Modification:

# Stewart's

Electric Motor Works, Inc  
8951 Trussway Blvd. Orlando, Florida 32824  
Phone (407) 859-1837 - Fax (407) 859-2584

June 24, 2010

City of Port Orange  
1000 City Center Drive  
Port Orange, Florida 32119

Attn: Bobbi Palmer, Purchasing Coordinator

Subject: Piggyback onto the City of Orlando Annual Agreement for Electric Motor and Pump Repair Contract BI09-2539.

Dear Bobbi:

Stewart's Electric Motor Works, Inc. is pleased to offer to the City of Port Orange the opportunity to "Piggyback" onto our annual contract/agreement with the City of Orlando BI09-2539 for Electric Motor and Pump Repair for the year beginning July 29, 2010 thru July 28, 2011.

Thank you for allowing us the opportunity to be of service. The entire crew at Stewart's takes great pride in quality work and fast dependable service. We appreciate the opportunity to be of service. Should you have any questions or need any additional information, please do not hesitate to call.

Sincerely,

*Chris Christopher*

Chris Christopher  
Sales Engineer

Cc: Randy Wyatt



# CITY OF ORLANDO

March 25, 2010

Stewart's Electric Motor Works, Inc.  
8951 Trussway Blvd.  
Orlando, Florida 32824-7812  
Attn: Mr. Michael J. Stewart, President

**SUBJECT: Amendment #1, Extension, Electric Motor and Pump Repair, B109-2539-2**

Dear Mr. Stewart:

The subject Agreement will expire on July 28, 2010.

In accordance with the terms and conditions of subject Agreement, the Agreement may, by mutual assent of the parties, be extended for an additional twelve (12) month period.

The City has evaluated your performance during the past year and has decided to extend the Agreement for an additional year effective July 29, 2010, at the existing pricing, terms and conditions.

Please indicate your approval of this offer by having an officer of your firm execute the acceptance portion of this letter below, fax this letter to my attention and return the original to Remedie Mitchins at the address noted below by April 12, 2010.

Upon execution below by your firm's authorized representative, this Amendment will be your official notice that the contract has been extended for one (1) year and no additional documentation will be required.

Thank you for your immediate attention to this matter.

Sincerely,

*Rhonda Scott*

Rhonda Scott, C.P.M., CPPO, FCCN  
Director of Purchasing & Materials Management

KS/oh

**ACCEPTANCE**

By: *Paul E. Stewart*  
Official Signature Paul E. Stewart

Vice President

Title

04-06-10

Date