



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 7/20/10

SUBJECT: Contract Extension – “Piggyback” Volusia County Schoolboard – Office Products

DEPARTMENT: Finance

RECOMMENDED MOTION:

Approve the contract extension from Volusia County Schoolboard previously “piggybacked” for office products with Capital Office Products through July 2011.

SUMMARY:

A few years ago the City's Central Store was closed down. At that time the City “piggybacked” a bid the Schoolboard of Volusia County had for the acquisition of the office supplies with Capital Office Products, a local (Daytona Beach) office supply store. That piggyback was approved by the Council and the acquisition process was implemented. The schoolboard has extended that contract, Bid # CL-978 GH through July 2011. Staff is extremely satisfied with Capital Office and the service that they have provided and therefore is requesting that the City Council approve that contract extension through July 2011 as well.

Funding for this is found in the each Department’s operating budget.

ATTACHMENTS: Ordinance Resolution Budget Resolution

Other Support Documents/Contracts Available for Review in Manager's Office

DEPARTMENT HEAD

John A. Shelley, Finance Director

Date

FINANCE DEPARTMENT

J.A. Shelley

Approved as to Budget Requirements

Date

6/22/10

CITY ATTORNEY

Approved as to Form and Legality

Date

CITY MANAGER

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Approved Agenda Item For:

7/20/10

COUNCIL ACTION:

Approved as Recommended
 Continued to Date Certain

Disapproved
 Approved with Modification:

Tabled Indefinitely