



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/18/09

SUBJECT: Lakeside Jazz Festival's Request to Waive Lakeside Community Center Rental Fee from the 2009 Jazz Festival of April 16th 17th and 18th, 2009 in the Amount of \$2,000.00.

DEPARTMENT: Parks and Recreation

ATTACHMENTS: Ordinance Resolution Budget Resolution

Other Support Documents/Contracts Available for Review in Manager's Office

RECOMMEND MOTION: Decision of waiving the rental fee for the Lakeside Community Center for the Lakeside Jazz Festival from April, 2009 in the amount of \$2,000.00.

SUMMARY: Spruce Creek High School's Lakeside Jazz Festival of April 16, 17 and 18, 2009 included the additional use of the Lakeside Community Center. The City co-sponsors and waives fees for the festival. Lakeside Jazz Festival has asked for the additional waiving of the rental fee for Lakeside Community Center in the amount of \$2,000.00.

Attached is an Event Cost Estimate totaling \$6,579.48. We are recommending the rental fee for the Lakeside Community Center be collected from Lakeside Jazz Festival in the amount of \$2,000.00.

DEPARTMENT HEAD	Susan L. Lovallo	Date:	August 3, 2009
FINANCE DEPARTMENT	<i>[Signature]</i>	Approved as to Budget Requirements	Date 8/4/09
CITY ATTORNEY	<i>[Signature]</i>	Approved as to Form and Legality	Date
CITY MANAGER	<i>[Signature]</i>	Approved Agenda Item for:	8/18/09

COUNCIL ACTION: Approved as Recommended Disapproved

Tabled Indefinitely Continued to Date Certain

Approved with Modification:

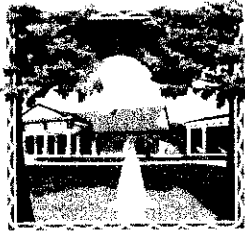
EVENT COST ESTIMATES

EVENT: Lakeside Jazz Fest

Date: Time:

RENTAL ITEM	UNIT COST	RENTAL FEE
Amphitheater	\$ 2,000.00	\$ 2,000.00
Lakeside Community Center	\$ 2,000.00	\$ 2,000.00
City Center Plaza		\$ -
Soccer Fields	\$25.00 per hr X 4 hrs	
Light Tower		
Trash Cans		
Barricades	4 @ \$2.00	\$8.00
Veteren's Park		
Tents		
SUB TOTAL		\$ 4,008.00
SERVICE ITEMS		
Road Closures		
Electrical hook up (pedastools)	\$50.00 each	
Power supply		
Golf Carts		
Bleachers		
Stage(portable)		
Water Hook Up		
Insurance		
SUB TOTAL		\$ -

PERSONEL	Reg. Man Hrs	Reg. Labor Cost	O.T. Man Hrs	O.T. Labor Cost
Parks & Recreation:				
Event Supervisor	25	\$ 410.50		
Parks Supervisor				
Parks Employees			67.25	\$ 1,560.09
Recreation staff	19	\$ 195.89		
Police:				
Sgt.				
Patrol Officers			15	\$ 405.00
VIPS				
Fire:				
ERV				
Public Works:				
staff-city hall restrooms				
SUB TOTAL	44	\$ 606.39	\$ 82.25	\$ 1,965.09
GRAND TOTAL		\$ 6,579.48		



CITY OF PORT ORANGE

1000 City Center Circle, Port Orange, Fl 32129

LAKESIDE
community center
City of Port Orange

Lakeside Community Center
Renter: Spruce Creek High School
Rental: Lakeside Jazz Fest
Phone: 566-4701
Date: April 16, 17, and 18

MAKE ALL CHECKS PAYABLE TO THE CITY OF PORT ORANGE
MAIL ALL CHECKS TO PARKS AND RECREATION ATTN: Peter Ferreira
1000 CITY CENTER CIRCLE PORT ORANGE, FLORIDA 32129

ITEM	RATE	TAX	PAID	Deposit	BALANCE
Rental Fee For LSCC	2,000.00	\$ -	\$ -		\$ 2,000.00
Alcohol Fee	\$ -				
BALANCE DUE					\$ 2,000.00

In order to be exempt from tax please include your Tax Exempt form with payment