



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 05/19/09

SUBJECT: Amendment to Fiscal Year 2006 CDBG Action Plan

DEPARTMENT: COMMUNITY DEVELOPMENT

RECOMMENDED MOTION:

Approval, by Resolution No. 09-33, of amendments to Fiscal Year 2006 CDBG Action Plan

SUMMARY

In an effort to more efficiently expend necessary funding to maintain CDBG regulatory expenditure, the following amendments are requested:

1. Reduction of Port Orange Adult Activity Center Improvements from \$132,495 to \$52,495
2. Elimination of Demolition in the amount of \$35,000
3. Addition of new project: Spruce Creek Rd./Dunlawton Ave. Intersection Improvements in the amount of \$115,000

ATTACHMENTS: Ordinance Resolution Budget Resolution

Other Support Documents

DEPARTMENT HEAD *K. LEUZDNER FOR* Wayne Clark, Director Date 4-27-09

FINANCE DEPARTMENT *[Signature]* Approved as to Budget Requirements *[Signature]* Date 5/15/09

CITY ATTORNEY *[Signature]* Approved as to Form and Legality Date 5-8-09

CITY MANAGER *[Signature]* Approved Agenda Item For: 5.19.09

COUNCIL ACTION: Approved as Recommended Disapproved

Tabled Indefinitely Continued to Date Certain

Approved with Modification:

RESOLUTION NO. 09-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA, AUTHORIZING THE CITY COUNCIL TO APPROVE THE CITY'S AMENDED COMMUNITY DEVELOPMENT BLOCK GRANT FY2006-2007 ACTION PLAN; AUTORIZING AND DIRECTING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTS AND CERTIFICATIONS NEEDED BY THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; AND PROVIDING FOR CONFLICTING RESOLUTIONS; PROVIDING FOR SEVERALBILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Department of Housing and Urban Development requires submission of an annual action plan for each year the City's entitled to funds under the Community Development Block Grant; and

WHEREAS, the FY 2006-2007 Action Plan represents the best thinking and planning of the City, its residents, local organizations and social service providers; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORT ORANGE, VOLUSIA COUNTY, FLORIDA:

Section 1. The City Council of the City of Port Orange hereby approves the City's Amended Community Development Block Grant for FY 2006-2007 Action Plan, attached as Exhibit A.

Section 2. The Mayor and City Manager are hereby designated and authorized to execute any documents and certificates required by the Department of Housing and Urban Development as related to the FY 2006-2007 Action Plan, as amended, and to do all things necessary and proper to carry out the terms and conditions of said program.

Section 3. This resolution shall take effect immediately upon its adoption.

MAYOR ALLEN GREEN

ATTEST:

Kenneth W. Parker, City Manager

Adopted this day of

Reviewed and Approved:



City Attorney

CITY OF PORT ORANGE

FY2006

COMMUNITY DEVELOPMENT BLOCK GRANT ACTION PLAN





FY-2006 Action Plan

Narrative Responses

Executive Summary

FY2006 Action Plan Executive Summary:

INTRODUCTION

As a recipient of federal funds, HUD requires the City to prepare a Consolidated Plan and yearly Action Plans to direct the use of these funds. **The City of Port Orange has prepared a Five-Year Strategy for FY2006 to FY2010 and its FY2006 Action Plan.**

LEAD AGENCY

The Community Development Department is the lead agency. As such, the City is submitting its Consolidated Plan and One-Year Action plan as approved by City Council.

CITIZEN PARTICIPATION PROCESS

The City has adopted a Citizen Participation Plan and Anti-Displacement Plan that meets all HUD requirements. The City's citizen participation process includes extensive ongoing consultations with participating social service/housing agencies and citizens. A public meeting was held to solicit housing and community development needs. A thirty-day public comment period was established to take public comment on the draft Consolidated Plan and First-Year Action Plan.

CONSULTATIONS

Consultation is an ongoing process for departmental staff; they maintain a finger on the pulse of housing and community development issues and needs through the following:

1. Meeting with local housing and community development providers.
2. Participation on City boards, committees, and agencies.
3. Discussions at committees supported by the City:
4. Technical assistance to agencies and other entities.
5. Participation in public forums.
7. Holding public hearings.
8. Preparation of documents; flyers and brochures regarding specific programs.
9. Special studies.
10. Membership in local and state organizations.

BASIS FOR ALLOCATING INVESTMENTS

Housing

'Working-poor' and low income elderly families (making below 50% of the median income) continue to have the most trouble in the housing market. They will be the main focus for the City's affordable housing programs. Volusia County's HOME housing programs operate countywide. The City's new SHIP affordable housing program will operate citywide. The City expects to receive \$505,691 in SHIP funds in FY2006.

Homeless

The City's homeless priorities were developed by the Volusia/Flagler County Homeless Coalition (Continuum of Care). The Continuum's priorities continue to be homelessness prevention, families with children, chronic homeless and the development of transitional housing. The Coalition is the Lead Agency and the City supports and participates in the Continuum of Care process. This program operates countywide.

Non-Homeless Special Needs

The City will support the provision of supportive housing for persons with special needs on a citywide basis.

Community Development

The City will support the construction of affordable housing; expanding social services; creating economic opportunities; and revitalizing its low income neighborhoods.

NOTE: In the event of a natural disaster, the City may decide to utilize these funds for eligible recovery/relief efforts.

HOUSING

The City does not receive HOME funds.

MEASURABLE OBJECTIVES

FY2006:

- Downpayment/Closing Cost Assistance for 20 Low Income First-Time Homebuyers.
Source of Funds: SHIP
- Housing Rehabilitation for 10 Low Income Homeowners.
Source of Funds: SHIP

HOMELESS

The City does not receive Emergency Shelter Grant (ESG) funds. The City has given the homeless a medium priority and does not plan any activities within this area.

SPECIAL NEEDS

The City has given Persons with Special Needs a medium priority and does not plan any activities within this area.

COMMUNITY DEVELOPMENT: FY2006 Objective

- Port Orange Adult Activity Center Facility Improvements
- Buschman Park Improvements
- ~~Demolition~~
- Spruce Creek Rd./Dunlawton Ave. Intersection Improvements

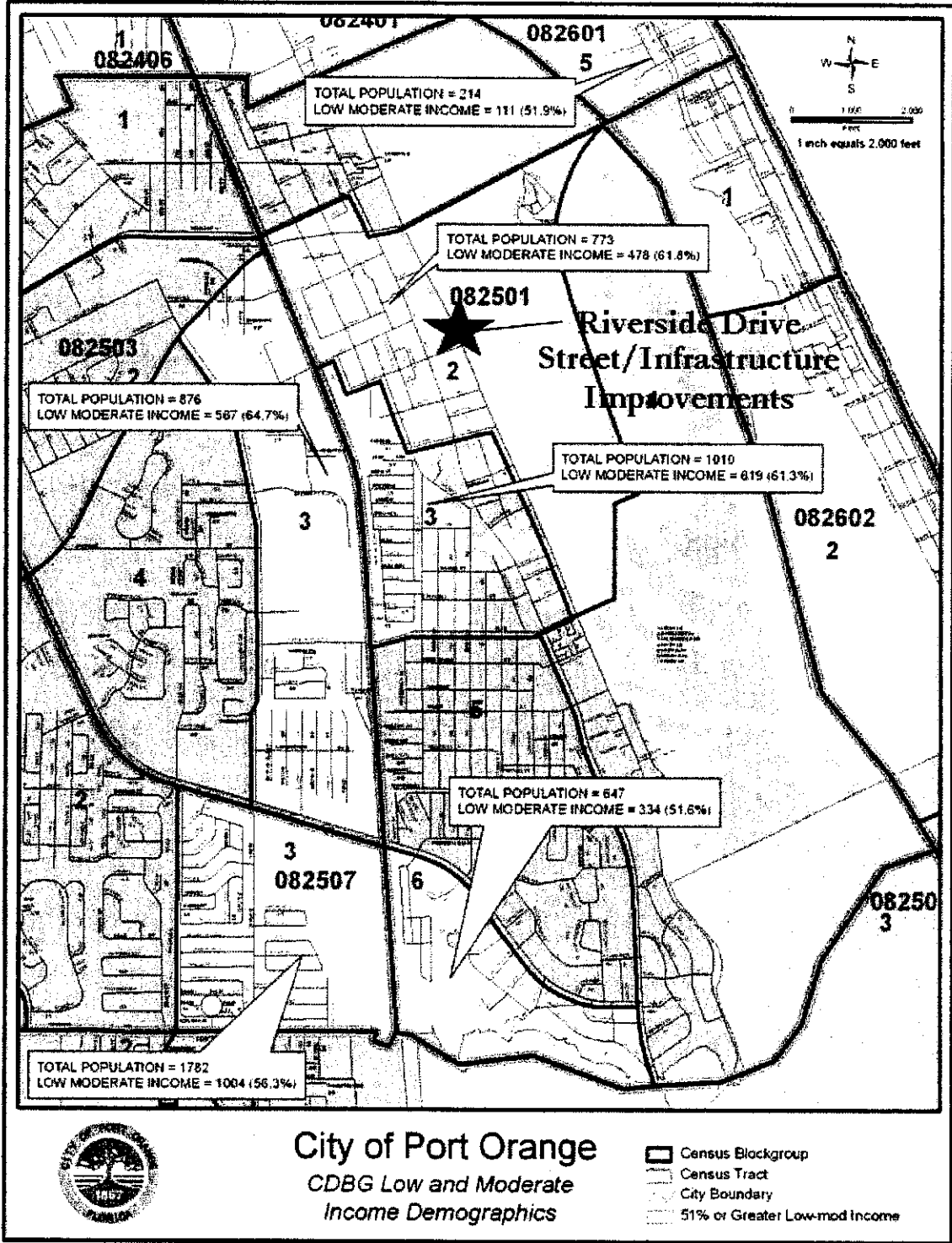
RESOURCES:

Community Development Block Grant:	\$ 292,495
SHIP:	<u>\$ 505,691</u>
TOTAL:	\$ 798,186

FY2006 PROPOSED USE OF CDBG FUNDS:

Port Orange Adult Activity Center Facility Improvements	\$132,495.00	<u>\$52,495.00</u>
Buschman Park Improvements		\$100,000.00
Demolition		\$ 35,000.00
<u>Spruce Creek Rd./Dunlawton Ave. Intersection Improvements</u>		<u>\$115,000.00</u>
Planning and Administration		\$ 25,000.00
TOTAL:		\$292,495.00

PROJECT LOCATION MAP:

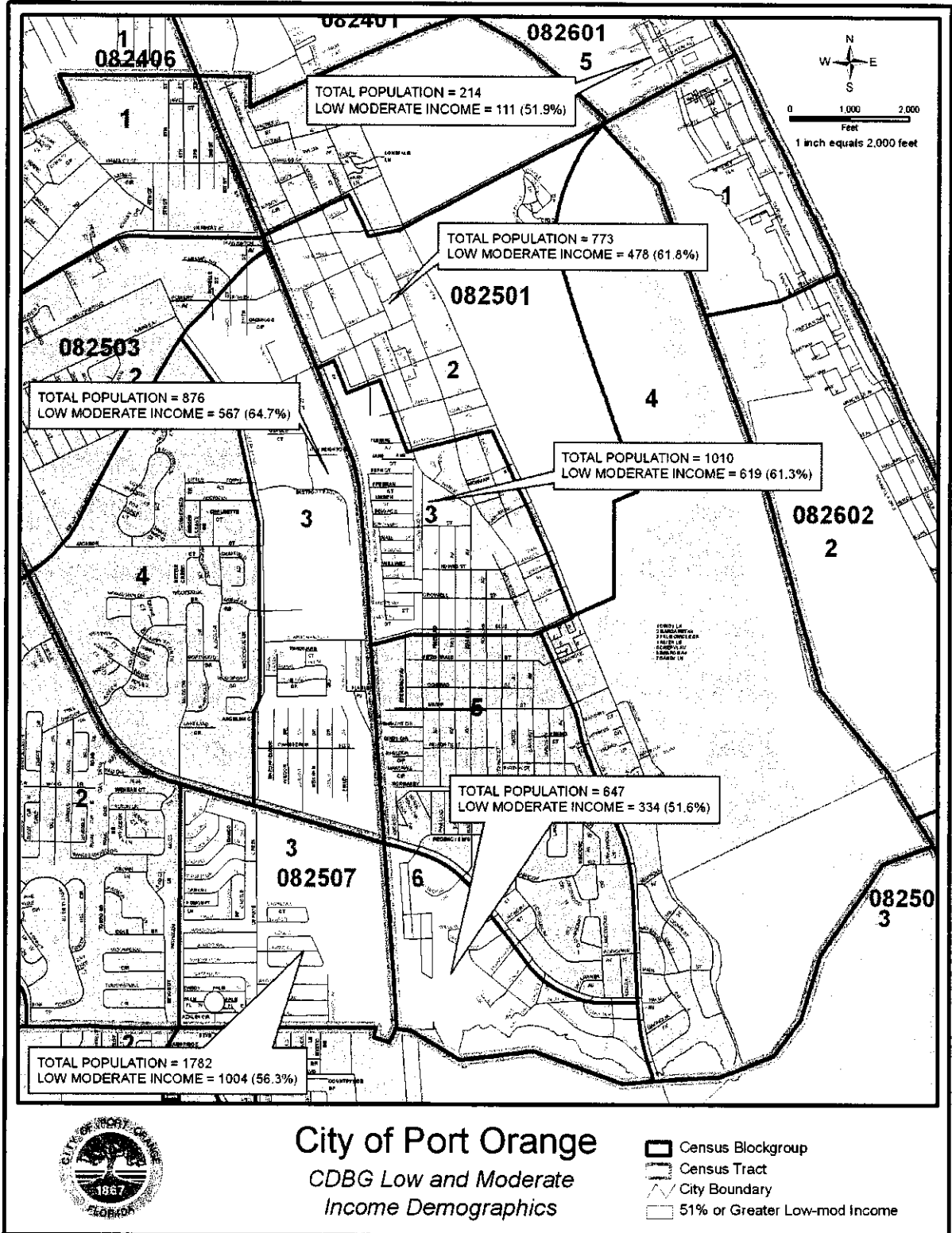


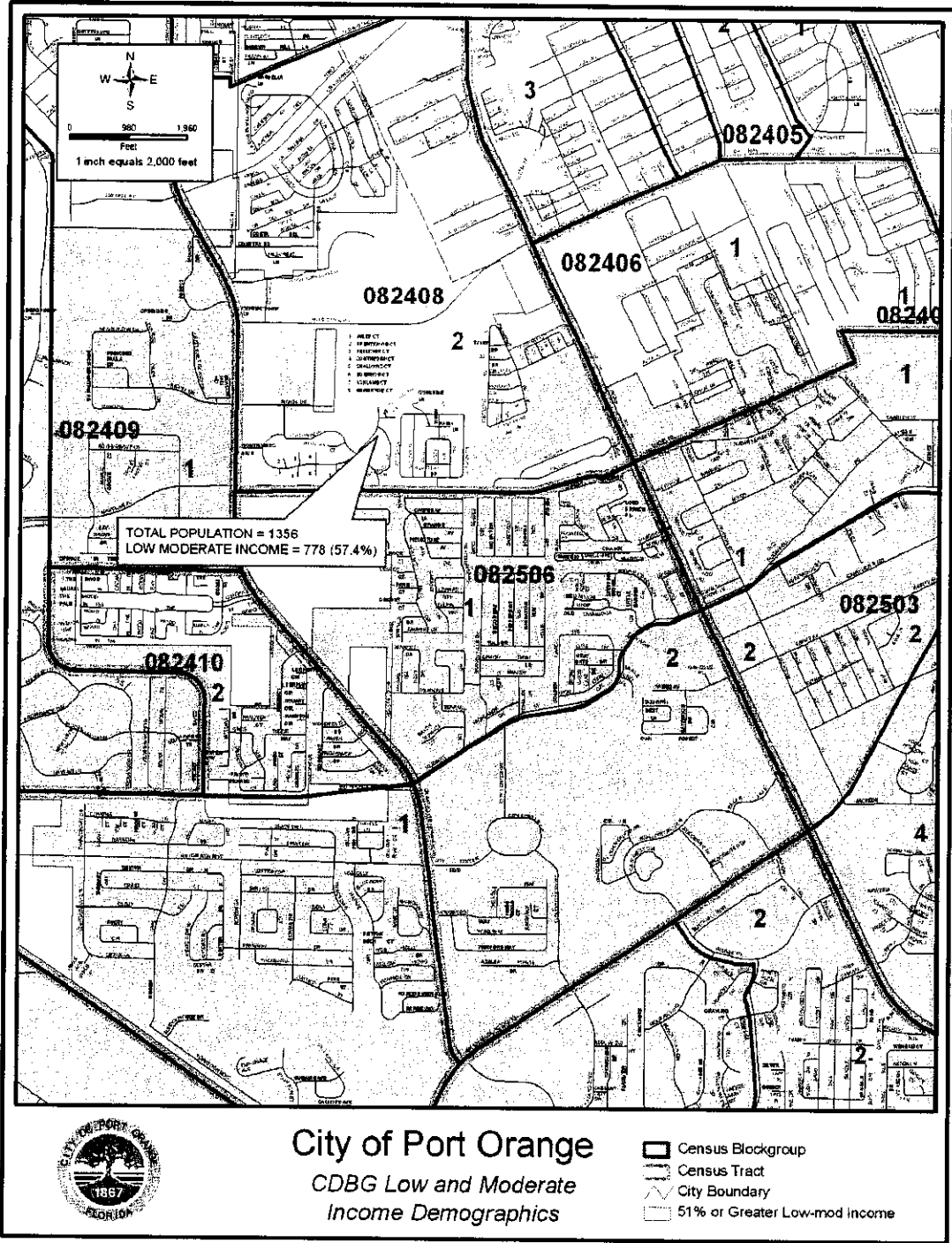
General Questions

General Questions Response:

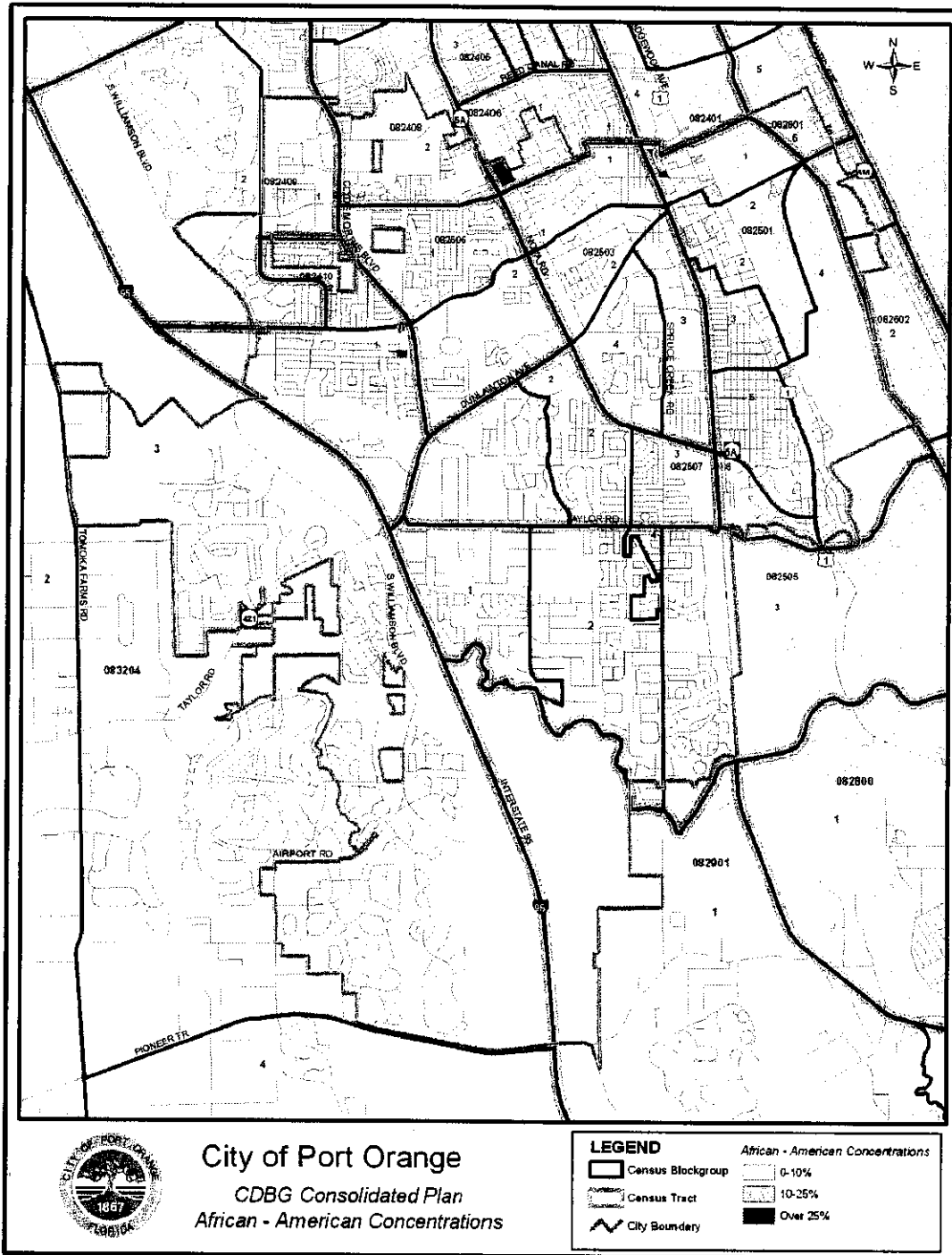
1. GEOGRAPHIC AREA

Maps ONE and TWO displays those areas (Census Block Groups) where more than 51% of the residents had incomes below 80% of the Volusia County Median Family Income.

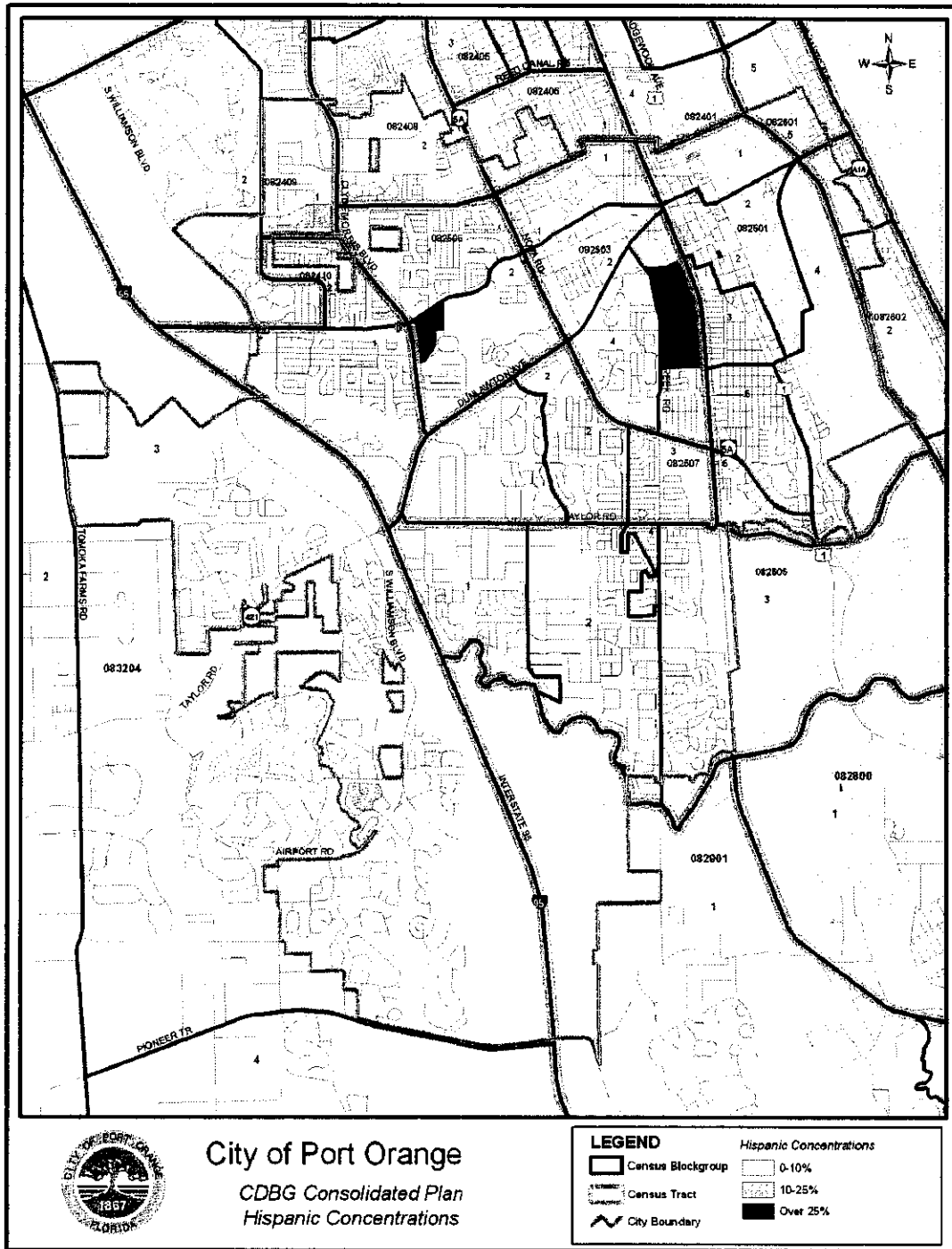




Map THREE displays those areas within the small areas in the City where there are concentrations of African Americans. African Americans make up 2% of the City's population.



Map FOUR displays those small areas within the City where there are concentrations of Hispanics, who makeup 3% of the City's populations.



2. BASIS FOR ALLOCATING INVESTMENTS

Housing

'Working-poor' and low income elderly families (making below 50% of the median income) continue to have the most trouble in the housing market. They will be the main focus for the City's affordable housing programs. Volusia County's HOME housing programs operate countywide. The City's new SHIP affordable housing program will operate citywide. The City expects to receive \$505,691 in SHIP funds in FY2006.

Homeless

The City's homeless priorities were developed by the Volusia/Flagler County Homeless Coalition (Continuum of Care). The Continuum's priorities continue to be homelessness prevention, families with children, chronic homeless and the development of transitional housing. The Coalition is the Lead Agency and the City supports and participates in the Continuum of Care process. This program operates countywide.

Non-Homeless Special Needs

The City will support the provision of supportive housing for persons with special needs on a citywide basis.

Community Development

The City will support the construction of affordable housing; expanding social services; creating economic opportunities; and revitalizing its low income neighborhoods.

NOTE: In the event of a natural disaster, the City may decide to utilize these funds for eligible recovery/relief efforts.

How These Forces Shaped City Priorities

Rapidly rising housing prices continue to increase the need for affordable housing and rental units for households unable to become homeowners. The City has also found a need for rehabilitation programs to enable low-income owners maintain their property. The City has also become qualified to receive State affordable housing funds through the State of Florida's State Housing Initiatives Partnership (SHIP) program. These funds are targeted for affordable housing and will be used to fund first-time homebuyer and owner-occupied rehabilitation programs.

On the positive side, existing homeowners have benefited and rising housing prices have made the City's older neighborhoods more attractive for infill housing. Rising prices and strong demand will also create new opportunities for economic development/redevelopment in the future.

3. OBSTACLES TO MEETING UNDERSERVED NEEDS

The major obstacle to meeting the City's underserved needs will continue to be the declining levels of federal/state financial support for these programs.

4. FY2006 AVAILABLE RESOURCES:

Federal:

- Community Development Block Grant: \$ 292,495

State:

- State Housing Initiatives Partnership (SHIP): \$ 505,691

TOTAL: \$ 798,186

Managing the Process

Managing the Process Response:

1. LEAD AGENCY

The City's Community Development Department is the lead agency. The City is submitting its Five-Year Consolidated Strategic Plan and One-Year Action Plan as approved by the City Council on August 1st, 2006.

2. CITIZEN PARTICIPATION PROCESS

The City has adopted a Citizen Participation Plan and Anti-Displacement Plan that meet all HUD requirements. The participation process includes extensive ongoing consultations with participating social service/housing agencies and citizens. A meeting was held on June 8th, 2006 to solicit housing and community development needs from public and private agencies and its citizens. A thirty-day public comment period was established to take public comment on the draft Consolidated Plan and First-Year Action Plan. A public hearing was held on July 18th, 2006 to take comments on the Draft Plan.

The City **did not** receive written comments, which were used in setting priorities.

3. CONSULTATIONS

Consultation is an ongoing process for departmental staff; they monitor housing and community development issues and needs through the following means:

1. Quarterly meetings with local housing and CD providers.
2. Participation by City staff on boards, committees and agencies.
3. Discussions at committees supported by the City:
4. Technical assistance to agencies and other entities.
5. Working with local lenders on Community Reinvestment Act commitments and requirements.
6. Participation in public forums.
7. Holding public hearings.
8. Preparation of documents; flyers and brochures regarding specific programs.
9. Special studies.
10. Membership in local, regional and state organizations.

The following public and private agencies and entities were consulted throughout the year concerning ongoing topics of mutual interest, or were consulted in preparation of the Consolidated Plan or through forums for discussion. In some cases, specific reports and plans of the agencies were used.

Public Agencies

Volusia County.

Health Department:

Lead based paint poisoning cases, efforts to remove and reduce LBP hazards and promote screening and communitywide poisoning prevention education.

City Planning/Community Development Departments:

Coordination with the Comprehensive Plan - Housing Element; barriers to affordable housing, development issues, and population projections. Code enforcement.

Police/Sheriff's Office:

Crime prevention programs; runaway youth; coordination of resources and programs.

Volusia County Department of Economic Development:

Antipoverty strategy.

Regional Planning Council:

Coordination on regional issues regarding housing and community development.

Area Agency on Aging:

Priority needs of the elderly.

WAGES Coalition:

Antipoverty strategies.

Workforce Development Board:

Antipoverty strategies.

Quasi-Public Agencies

Volusia/Flagler County Homeless Coalition:

Homeless needs, including persons with HIV.

In addition, the City sent detailed questionnaires on community development and housing needs to sixteen nonprofit organizations that operate in Port Orange and Volusia County.

Citizen Participation

Citizen Participation Response:

1. CITIZEN PARTICIPATION PROCESS

This process included holding a public hearing early in the Consolidated Plan development process to review the existing program and to solicit community needs; provide technical assistance; advertise the availability of funds; and provide a thirty-day public comment period and public hearing on the Draft Five-Year Consolidated Plan and One-Year Action Plan.

2. SUMMARY OF CITIZEN COMMENTS RECIEVED

The public meetings were televised on the City's public access channel. There was no one in attendance at either the June 8th, 2006 public hearing on community needs nor at the July 18th, 2006 meeting to take comments on the draft Consolidated Plan.

3. EFFORTS MADE TO BROADEN THE PROCESS

The City, through its ongoing public participation/consultation process continually seeks to broaden this process by involving new nonprofit organizations in its various programs and by continuing its efforts to provide information to residents.

To achieve this, the City expanded its public notice efforts by running public notices on its public access channel.

4. COMMENTS NOT ACCEPTED/REASONS

There were no comments received that were not accepted.

Institutional Structure

Institutional Structure Response:

1. INSTITUTIONAL STRUCTURE

During the coming year the City will work with its community groups and non-profit service providers to establish and implement the City's CDBG and SHIP affordable housing programs.

Monitoring

Monitoring Response:

1. MONITORING

Any sub-recipients will receive federal and local regulations relating to their specific activity, along with an explanation as to how they apply to the particular project. Specific performance agreements will be executed within each subrecipient agreement, giving measurable objectives for the eligible activity to be carried out. Each project will be monitored on an ongoing basis and all preconstruction conferences are attended by department staff. Documentation submitted with reimbursement requests will be reviewed for compliance with applicable regulations and measurable objectives prior to issuing funds.

On-site monitoring of selected subrecipients will be scheduled and completed at least annually by the City. A checklist will be completed and reviewed to insure all aspects of the activity are carried out in accordance with applicable regulations. A follow-up letter will then be sent to the subrecipient stating the outcome of the monitoring visit.

In addition to the above, any subrecipient determined to be in need of and/or requesting additional training on how to meet grantee and federal requirements receives technical assistance in the form deemed most appropriate to the circumstances by the City's Project Manager. Additional technical assistance, if needed or requested, is provided at the time of the annual monitoring.

HOME:

N/A The City does not receive HOME funds.

Lead-based Paint

Lead-based Paint Response:

1. LEAD BASED PAINT REDUCTION

The overall goal of the City is to reduce or eliminate lead-based paint hazards and prevent childhood lead poisoning. This will be accomplished through a coordinated effort of public and private sectors. The County's Board of Health will continue to test school children suspected of having lead-based poisoning.

All housing within the City proposed for rehabilitation through the CDBG program will be screened by the year built to determine possible LBP hazard. The owner will be given the EPA Fact Sheet - *Identifying Lead Hazards in Your Home* and the EPA publication - *Protect Your Family From Lead In Your Home*. During the feasibility inspection, if the inspector identifies a potential LBP problem, he notifies the owner and may test the suspect area with a swab or take a sample to be processed through the County Health Department.

In every program where federal funds are expended on a housing unit, the City will incorporate the current procedures for hazard reduction or LBP abatement guidelines as defined in 24 CFR Part 35.

Specific Housing Objectives

Specific Objectives Response:

1. PRIORITIES AND SPECIFIC OBJECTIVES

The City has placed its highest priority on helping 'working poor' renter households find affordable housing and assisting low-income households maintain their homes.

Port Orange's Specific Housing Objectives for FY2006 are:

- Provide down payment/closing cost assistance to 10 low-income homebuyers.
State/Other Funds: SHIP, HFA Bonds.
- Preserve the existing housing stock through the rehabilitation of 10 existing units for low-income owner households.
State/Other Funds: SHIP.
- Preserve the existing housing stock by providing down payment/closing cost assistance for the acquisition/rehabilitation of 10 existing units for low-income homebuyers.
State/Other Funds: SHIP/HFA Bonds.

2. RESOURCES

State Housing Initiatives Partnership (SHIP) program: \$ 505,691

Needs of Public Housing

Public Housing Strategy Response:

N/A The City of Port Orange does not have a Public Housing Authority.

Barriers to Affordable Housing

Barriers to Affordable Housing Response:

1. BARRIERS TO AFFORDABLE HOUSING

The City will implement its State mandated Regulatory Reduction Review of all its development regulations to ensure they do not create any barriers to affordable housing.

As part of this process the City has established an expedited review system that gives priority to affordable housing projects and established a committee to review all proposed new ordinances for their impacts on affordable housing.

In addition, group homes are allowed in all residential districts as special exceptions, and the City maintains an inventory of all surplus property that can be used for affordable housing.

HOME/ American Dream Down payment Initiative (ADDI)

HOME/ADDI Response:

N/A The City does not receive HOME/ADDI funds.

Specific Homeless Prevention Elements

Special Needs Response:

The City does not receive Emergency Shelter Grant (ESG) funds.

The City is a member of the Volusia/Flagler County Homeless Coalition (the regional Continuum of Care) and supports the Coalitions efforts.

The City has given the Homeless a medium priority and does not plan to directly fund any homeless activities this year.

Emergency Shelter Grants (ESG)

ESG Response:

N/A

Community Development

Community Development Response:

1. COMMUNITY DEVELOPMENT PRIORITIES

Port Orange's Community Development Priorities for the FY2006 to FY2010 Program Years are:

- Facility Improvements to serve low-income residents.
- Infrastructure Improvements in low-income areas.
- Land & Infrastructure for Affordable Housing
- Disaster relief/recovery

2. BASIS FOR ASSIGNING PRIORITIES:

The City assigned its priorities based on its survey of community needs and completion of the CDBG projects identified for Volusia County's FY2005-FY2009 Consolidated Plan, of which Port Orange was a participant.

3. OBSTACLES

The major obstacles to meet the identified priorities will continue to be the lack of federal/state funds, both entities of which continue to reduce their funding commitments to address these problems.

4. SPECIFIC OBJECTIVES

Port Orange has identified the following Community Development Objectives for FY2006:

- Port Orange Adult Activity Center Facility Improvements
- Buschman Park Improvements
- ~~Demolition~~
- Sruce Creek Rd./Dunlawton Ave. Intersection Improvements

Funding Source: CDBG

Antipoverty Strategy

Antipoverty Strategy Response:

1. ANTIPOVERTY STRATEGY

The City of Port Orange is a member of the Volusia County Economic Development Partnership. Volusia County has three major initiatives designed to reduce unemployment and increase economic opportunities for its poverty level residents.

First, the County has an ongoing Economic Development Program. This plan is designed to both attract new businesses to the County and to help existing businesses expand. One of the goals of this public/private partnership is to reduce unemployment and to increase the number of high paying new jobs. As part of this strategy the County established a trust fund

to provide incentives for companies that expand or locate in Volusia County.

Second, as an important component of this economic development effort, the County's community college funds a Small Business Development Center (BDC) which teaches potential business people how to successfully start a new company. The Community college also provides State funded *customized* job training programs that train local residents (most of whom are unemployed or underemployed) to take specific jobs at new or expanding programs.

Third, in conjunction with the state's WAGES, Welfare to Work program, the County, through the Community College provides both life skill and customized job training for the County's low-income residents. These courses are designed to help under-skilled workers obtain jobs in the private sector.

Collectively, these efforts represent a realistic county-level antipoverty strategy.

Non-homeless Special Needs (91.220 (c) and (e))

Specific Objectives Response:

1. PRIORITIES AND SPECIFIC OBJECTIVES

The City has given Non-Homeless Persons with Special Needs a medium priority and will not fund any activities this year.

Housing Opportunities for People with AIDS

HOPWA Response:

N/A The City is not a HOPWA

Specific HOPWA Objectives

HOPWA Objectives Response:

N/A

Other Narrative