



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 8/26/08

SUBJECT: The American Cancer Society is requesting the City to extend the agreement with the American Cancer Society to co-sponsor the Port Orange Relay For Life event to be held May 1-2, 2009 at City Center and to waive fees, except the \$120.00 rental fee.

DEPARTMENT: PARKS AND RECREATION

RECOMMENDED MOTION: To make a decision to approve or disapprove the City's co-sponsoring the American Cancer Society Port Orange Relay For Life event at City Center and the Amphitheater and to waive all fees, with the exception of the \$120.00 rental fee.

SUMMARY: The American Cancer Society has requested the City to co-sponsor their Port Orange Relay For Life event and waive a portion of the associated fees totaling \$1,388.05 (list attached), with them paying the rental fee of \$120.00 for rental of the City Center and Amphitheater areas. This is an annual public event with pledges being taken to benefit the American Cancer Society. This event will be advertised on TV, radio and printed material.

With the new Special Event fee structure in place, it is up to Council to waive fees.

ATTACHMENTS: [] Ordinance [] Resolution [] Budget Resolution

[x] Other

[] Support Documents/Contracts Available for Review in Manager's Office

DEPARTMENT HEAD- Susan L. Lovallo, Director *[Signature]* Date: 8/1/08

FINANCE DEPARTMENT *[Signature]* Approved as to Budget Requirements

Date 8/4/08

CITY ATTORNEY *[Signature]* Approved as to Form and Legality

Date

CITY MANAGER *[Signature]*

Approved Agenda Item for:

Date 8/26/08

EVENT COST ESTIMATES

Date: April 1 & 2, 2009 Time:All Day

* Based on 2006 Figures
 Edited for 2009

RENTAL ITEM	UNIT COST	RENTAL FEE
Application Fee		\$ -
Amphitheater		\$ -
City Center Circle		\$ -
City Center Plaza	\$ 100.00	\$ 100.00
Light Tower		
Trash Cans	6 @ \$2.00	\$ 12.00
Barricades	4 @ \$2.00	\$ 8.00
Veteren's Park		
Tents		
SUB TOTAL		\$ 120.00
SERVICE ITEMS		
Road Closures	yes	
Electrical hook up (pedastools)	\$ 50.00	\$ 50.00
Power supply	\$ 25.00	\$ 25.00
Golf Carts		
Bleachers		
Stage(portable)	\$150.00	\$ 150.00
Water Hook Up		
Insurance	Need	
SUB TOTAL		\$ 225.00

PERSONEL	Reg. Man Hrs	Reg. Labor Cost	O.T. Man Hrs	O.T. Labor Cost
Parks & Recreation:				
Event Supervisor	15	\$ 240.30		
Parks Supervisor	3	\$ 58.47	3	\$ 87.71
2 Parks Employees	4	\$ 59.58	14	\$ 236.99
Recreation staff				
Police:				
Sgt.				
Patrol Officers				
VIPS	8	\$ 120.00		
Fire:				
ERV				
Public Works:				
staff-city hall restrooms			12	\$ 240.00
SUB TOTAL	30	\$ 478.35	29	\$ 564.70
GRAND TOTAL	\$ 1,388.05			



July 9, 2008

Port Orange City Council
1000 City Center Circle
Port Orange, FL 32129

Dear Port Orange City Council Members:

On behalf of the Relay For Life of Port Orange, I am requesting to be scheduled on the City Council agenda to discuss the future of the partnership between the City of Port Orange and the American Cancer Society's Relay For Life.

Our current partnership agreement has expired, and we would like to request an extension of this agreement under the same terms for use of the City Center Complex May 1-2, 2009.

Use of the City Center Complex over the past several years has allowed the Port Orange Relay For Life to establish a tradition of excellence as a family friendly, community-based event. City Center is a beautiful site for Relay. During the 2008 event, we were able to celebrate over 110 cancer survivors and their caregivers, remember loved ones lost to cancer through the lighting of luminaria candles, and educate hundreds of Port Orange residents about cancer prevention and awareness.

Through the American Cancer Society's Relay for Life, millions of dollars have been raised for our signature programs of cancer research, education, advocacy, and patient services. The American Cancer Society is a not for profit organization under a 501c (3) designation. American Cancer Society programs and services benefit all of the citizens of Volusia County, including the Port Orange community.

We greatly appreciate your past support of the Relay For Life and look forward to continuing this partnership in the fight against cancer right here in Port Orange.

If you have any questions or concerns, please feel free to contact me at (386) 274-3274 ext. 5855. Thank you so much for your time and consideration of this matter.

Sincerely,

A handwritten signature in cursive script that reads "Jamie L Anderson".

Jamie Anderson
Community Representative

Volusia Flagler Area

1737 North Clyde Morris Boulevard, Suite 140 Daytona Beach, FL 32117

t) 386. 274.3274 **f)** 386. 274.5582

Cancer Information 1.800.ACS.2345 www.cancer.org