



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 7/15/08

SUBJECT: Approve One-Year Contract Extension to Electronic Awards for the City's annual usage of Trophies and Awards

DEPARTMENT: Recreation Department

RECOMMENDED MOTION:

Staff recommends that the City Council approve the one-year contract extension to Electronic Awards for the City's usage of Trophies and Awards.

SUMMARY:

In 2006 Electronic Awards was awarded the contract for the City's annual usage of Trophies and Awards. Contained in that contract was the option for a one-year renewal, at the same prices terms, and conditions, if mutually acceptable to both parties. This is that one-year renewal. Electronic Awards has been a long term, very responsive vendor and therefore staff recommends that the Council approve the one-year extension to their contact.

Funding for these items are mainly found in the 00152005795200 account.

ATTACHMENTS: [] Ordinance [] Resolution [] Budget Resolution

[X] Other [] Support Documents/Contracts Available for Review in Manager's Office

DEPARTMENT HEAD

Susan Loyallo, Recreation Director

Date

6/30/08

FINANCE DEPARTMENT

Approved as to Budget Requirements

Date

6/30/08

CITY ATTORNEY

Approved as to Form and Legality

Date

CITY MANAGER

Approved Agenda Item For:

7/15/08

COUNCIL ACTION:

Indefinitely

Approved as Recommended

Continued to Date Certain

Disapproved

Approved with Modification:

Tabled



CITY OF PORT ORANGE

1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA 32129
TELEPHONE 386-506-5500
FAX 386-756-5290
www.Port-Orange.org

June 17, 2008

Re: Bid # B 06-18 Trophies & Awards

Electronic Awards Inc.
1831 N. Nova Road
Holly Hill, Fl. 32117
Attn: Mr. Jim Kay

Dear Mr. Kay:

The City of Port Orange presently has a contract with your firm for the above-mentioned services. Included in the original contract is an option for one (1) year extension, if mutually agreeable to both parties. The City would like to exercise that option for the one (1) year extension through Sept. 31, 2009 with the same prices, terms and conditions as outlined in the original agreement.

Exercising this option requires a new written contract extension that must be approved by the City Council. In order to initiate this action, your acceptance is required.

Please indicate your acceptance to extend the agreement by signing in the appropriate space provided. Return the original signed letter to me. An agenda item will be prepared and presented to the City Council for their formal approval.

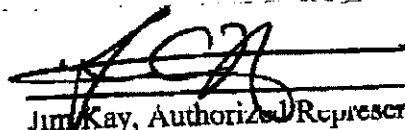
Your contacts on behalf of the City during the upcoming year of extension are Ms. Susan Lovallo, Parks & Recreation Director or her designee Mr. Michael Peace, Recreation Supervisor. They may be contacted at 396-506-5860. Should you have any other questions, you can always reach me at 386-506-506-5704.

Re: Bid # B 06-18 Trophies & Awards
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The City of Port Orange has valued your services and we wish to thank you in advance for your consideration and cooperation in this matter. We look forward to another pleasant and successful year with your firm.

Indicate your acceptance of the contract extension by executing below:

Acceptance by the Undersigned:
to extend present contract through
Sept. 31, 2009




Jim Kay, Authorized Representative
Electronic Awards, Inc.

STATE OF FLORIDA
COUNTY OF VOLUSIA

the foregoing instrument was acknowledged before me this 23rd JUNE Day of 2008, by
JIM KAY as Authorized Representative of Electronic Awards Inc., as identification and
did (did not) take an oath.



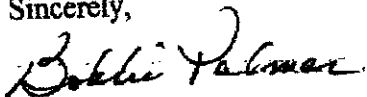
SHARON S. FINELLI
Notary Public, State of Florida
My comm. expires Nov. 21, 2010
Comm. No. DU 369747



Notary Public, State of Florida
At Large

Commission No DD 369742

Sincerely,


Bobbi Palmer, CPPB
Purchasing Coordinator

cc: Susan Lovallo, Parks, & Recreation Director
Michael Peace, Recreation Supervisor
file