



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE: 5/20/08

SUBJECT: ADDENDUM NO. 70 TO THE QUENTIN L. HAMPTON ASSOCIATES, INC. AGREEMENT -- WILLIAMSON BUSINESS PARK

DEPARTMENT: CITY MANAGER

RECOMMENDED MOTION:

To approve addendum No. 70 to the Quentin L. Hampton Associates, Inc. Agreement in the amount of \$99,520 for engineering services related to the Williamson Business Park.

SUMMARY:

As required under the purchase sale agreement with D.S.C. of Newark, the City is responsible for construction of infrastructure at the Williamson Business Park prior to February 14, 2008. Construction plans have been finalized, all but one permit has been received, and it is time to bid the project. The engineering services included in Addendum No. 70 include contract specifications, bid document preparation, contract administration and inspection services in the amount of \$99,520.

Quentin L Hampton Associates, Inc. standard fees have been discounted to reflect the elements that the City and Kimley-Horn & Associative have already completed, including plan drawings and permitting. Staff recommends approval in order to expedite completion of the project.

ATTACHMENTS: Ordinance Resolution Budget Resolution

Other Support Documents/Contracts Available for Review in Manager's Office

DEPARTMENT HEAD

Signed:

Date 05/09/08

FINANCE DEPARTMENT

Approved as to Budget Requirements

Date

CITY ATTORNEY

Approved as to Form and Legality

Date

CITY MANAGER

Approved Agenda Item For:

5/20/08

COUNCIL ACTION: Approved as Recommended Disapproved Tabled Indefinitely
 Continued to Date Certain Approved with Modification:

RICHARD W. FERNANDEZ, P.E.
MARK A. HAMPTON, P.E.
BRAD T. BLAIS, P.E.
DAVID A. KING, P.E.
ANDREW M. GIANNINI, P.E.

Quentin L. Hampton Associates, Inc.
Consulting Engineers
P.O. DRAWER 290247
PORT ORANGE, FLORIDA 32129-0247

TELEPHONE
386/761-6810
FAX # 386/761-3977
Email: qlha@qlha.com

May 9, 2008

Shannon M. Lewis
Assistant City Manager
City of Port Orange
1000 City Center Circle
Port Orange, FL 32129

**RE: PROPOSED ENGINEERING FEES FOR PUBLICLY BID
CITY OF PORT ORANGE
WILLIAMSON BUSINESS PARK IMPROVEMENTS, BID #08-14**

Dear Shannon,

Enclosed please find per your request the proposed engineering fee estimate to convert the project from a "negotiated" capital project to a "publicly bid" and constructed project in accordance with State and City procurement requirements. The current permit plans (dated 4/2/08) were prepared by Kimley-Horn and Associates, Inc for the City.

Attached per your request is proposed addendum #70 to our firm's contract with the City for the City revised scope of the project.

Should you have any questions or require additional information, please contact our office.

Sincerely,
QUENTIN L. HAMPTON ASSOCIATES, INC.



Mark A. Hampton, P.E.
President

MAH:el/mt

Enclosure

**PROPOSED ENGINEERING FEES FOR PUBLICLY BID
CITY OF PORT ORANGE
WILLIAMSON BUSINESS PARK IMPROVEMENTS
BID #08-14**

Contract Bid Specifications in City of Port Orange Format ⁽¹⁾

$$0.6\% \times \$2,970,000^* = \$17,820$$

Construction Administration ⁽³⁾

$$1.2\% \times 64\% \times \$2,970,000^* = \$35,640$$

Project Representation (7 month total duration)

$$6 \text{ months} \times 6 \text{ hrs/day} \times 22 \text{ days/mo} \times \$55/\text{hr} = \$43,560$$

Plans and Specification Printing Cost Allowance = \$ 2,500
(to be invoiced at actual cost)

Total Estimated Engineering Fees = \$99,520

Notes:

- (1) 0.6% reflects a credit for plans and permits by Kimley-Horn and Associates, Inc dated 4/2/08. (Typical design fee 4.2%)
- (2) * represents estimated construction cost (subject to market conditions)
- (3) 1.2% reflects a credit for Certification of water, sewer, Volusia County Use Permit and St Johns Water Management Permit by others based on Contractor supplied "record drawings". (Typical construction administration fee 2.1%)

Prepared by:
QUENTIN L. HAMPTON ASSOCIATES, INC
-Consulting Engineers-
May 9, 2008

**ADDENDUM NUMBER 70
TO AGREEMENT DATED FEBRUARY 14, 1980
BETWEEN CITY OF PORT ORANGE AND QUENTIN L. HAMPTON ASSOCIATES, INC.**

By Agreement made and entered into this ____ day of _____, 2008 by and between the City of Port Orange, Volusia County, Florida, hereinafter called the "City", party of the first part and Quentin L. Hampton Associates, Inc., a Florida corporation having its office in Port Orange, Florida, hereinafter called the "Engineers", party of the second part.

WITNESSETH

The City and Engineers mutually agree to amend and add to that certain Agreement between the City and Engineers made and entered into on February 14, 1980 the following:

1. The Engineers shall provide engineering services for the *Williamson Business Park Improvements* including contract specifications, bid document preparation, bidding assistance, contract administration and inspection services. The Engineers shall be compensated as described in Article III subparagraph A of the February 14, 1980 Agreement between Quentin L. Hampton Associates, Inc. and the City of Port Orange.
2. The City shall reimburse the Engineers for project bid set printing costs.
3. The parties acknowledge that all other terms, provisions and conditions of the aforesaid original Agreement and all additions thereto not amended or changed by the provisions of the Addendum are republished, ratified and reaffirmed by the parties hereto.

IN WITNESS HEREOF the parties have made and executed this Addendum the day and year written above.

ATTEST:

By _____
Kenneth W. Parker
City Manager

WITNESS:

CITY OF PORT ORANGE, FLORIDA

By _____
Allen Green

Title Mayor

QUENTIN L. HAMPTON ASSOCIATES, INC.

By  5/9/08
Mark A. Hampton, P.E.

Title President

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2. The City shall reimburse the Engineers for project bid set printing costs.
3. The parties acknowledge that all other terms, provisions and conditions of the aforesaid original Agreement and all additions thereto not amended or changed by the provisions of the Addendum are republished, ratified and reaffirmed by the parties hereto.

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ATTEST:

CITY OF PORT ORANGE, FLORIDA

By _____
Kenneth W. Parker
City Manager

By _____
Allen Green

Title **Mayor** _____

WITNESS:

QUENTIN L. HAMPTON ASSOCIATES, INC.

By _____ 5/9/08
Mark A. Hampton, P.E.

Title **President** _____

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CITY OF PORT ORANGE, FLORIDA

By _____
Kenneth W. Parker
City Manager

By _____
Allen Green

Title Mayor

WITNESS:

QUENTIN L. HAMPTON ASSOCIATES, INC.

By _____ *Mark A. Hampton* 5/9/08
Mark A. Hampton, P.E.

Title President

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ATTEST:

By _____
Kenneth W. Parker
City Manager

WITNESS:

CITY OF PORT ORANGE, FLORIDA

By _____
Allen Green

Title Mayor

QUENTIN L. HAMPTON ASSOCIATES, INC.

By _____ *5/9/08*
Mark A. Hampton, P.E.

Title President