



FLORIDA LEAGUE OF CITIES, INC.

*Place in
calendar
for 6/26/2007*

301 South Bronough Street, Suite 300 ♦ P.O. Box 1757 ♦ Tallahassee, FL 32302-1757
(850) 222-9684 ♦ Suncom 278-5331 ♦ Fax (850) 222-3806 ♦ Web site: www.ficities.com

CITY OF PORT ORANGE
RECEIVED

JUN 11 2007

CITY MANAGER

TO: Municipal Key Official
FROM: Michael Sittig, Executive Director *MS*
DATE: June 8, 2007
SUBJECT: 81st Annual Conference – Celebrating FLC's 85th Anniversary
VOTING DELEGATE AND RESOLUTION INFORMATION
August 16-18, 2007 Orlando Marriott World Center

As you know, the Florida League of Cities' Annual Conference will be held at the Marriott World Center in Orlando, Florida on August 16-18. This year we are celebrating the Florida League of Cities 85th Anniversary. We will provide valuable educational opportunities to help Florida's city officials serve their citizenry more effectively.

It is important that each municipality designate one person to be the voting delegate. Policy development, election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League's by-laws, each municipalities vote is determined by population, and the League will use the Estimates of Population from the University of Florida for 2006.

Registration materials have already been sent to each municipality. Call us if you need additional copies. We have attached the procedures your municipality should follow for presenting resolutions to the League membership. If you have any questions on voting delegates, please call Gail Dennard at the League at Suncom 278-5331 or (800) 616-1513, extension 256. If you have questions regarding resolutions, please call Allison Payne Suncom 278-5331 or (800) 616-1513, extension 116. **Resolutions forms must be received by the League no later than July 12, 2007 and Voting delegate forms must be received by the League no later than July 27, 2007.**

Attachments: Form Designating Voting Delegate
Procedures for Submitting Conference Resolutions

President Rene Flowers, Council Vice Chair, St. Petersburg
First Vice President Frank Ortis, Mayor, Pembroke Pines ♦ Second Vice President Carmine Priore, Councilmember, Wellington
Executive Director Michael Sittig ♦ General Counsel Harry Morrison, Jr.

**Procedures for Submitting Resolutions
Florida League of Cities' 81st Annual Conference
Orlando Marriott World Center, Orlando, Florida
August 16-18, 2007**

In order to fairly systematize the method for presenting resolutions to the League membership, the following procedures have been instituted:

- (1) Proposed resolutions must be submitted in writing, to be received in the League office by July 12, 2007, to guarantee that they will be included in the packet of proposed resolutions that will be submitted to the Resolutions Committee.
- (2) Proposed resolutions will be rewritten for proper form, duplicated by the League office and distributed to members of the Resolutions Committee. (Whenever possible, multiple resolutions on a similar issue will be rewritten to encompass the essential subject matter in a single resolution with a listing of original proposers.)
- (3) Proposed resolutions may be submitted directly to the Resolutions Committee at the conference; however, a favorable two-thirds vote of the committee will be necessary to consider such resolutions.
- (4) Proposed resolutions may be submitted directly to the business session of the conference without prior committee approval by a vote of two-thirds of the members present. In addition, a favorable weighted vote of a majority of members present will be required for adoption.
- (5) Proposed resolutions relating to state legislation will be referred to the appropriate standing policy council. Such proposals will not be considered by the Resolutions Committee at the conference; however, all state legislative issues will be considered by the standing policy councils and the Legislative Committee, prior to the membership, at the annual Legislative Conference each fall.

Municipalities unable to formally adopt a resolution before the deadline may submit a letter to the League office indicating their city is considering the adoption of a resolution, outlining the subject thereof in as much detail as possible, and this letter will be forwarded to the Resolutions Committee for consideration in anticipation of receipt of the formal resolution.

Important Dates

May 30, 2007

Notice to Local and Regional League Presidents and Municipal Associations
regarding the Resolutions Committee

July 2

Appointment of Resolutions Committee Members

July 12

Deadline for Submitting Resolutions to the League office

August 16

League Standing Council Meetings
Resolutions Committee Meeting
Voting Delegates Registration

August 18

Immediately Following Luncheon – Pick Up Voting Delegate Credentials
Followed by Annual Business Session

**81st Annual Conference
Florida League of Cities, Inc.
August 16-18, 2007
Jacksonville, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. Municipalities do not need to adopt a resolution to designate a voting delegate.

Please fill out this form and return it to the League office so that your voting delegate may be properly identified.

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:

Gail Dennard
Florida League of Cities, Inc.
Post Office Box 175 Tallahassee, FL 32302-1757
or Fax to Gail Dennard at (850) 222-3806