



CITY COUNCIL AGENDA ITEM

REQUESTED COUNCIL MEETING DATE 06/26/2007

Subject: Change Orders to Landscape Contracts with Tif-Jen Inc. and Glenco Lawns

Department: Public Works.

Recommended Motion:

Staff recommends approval of Change Order No.1 to the contract with Tif-Jen Inc. for the amount of \$20,432.49 and Change Order No.1 to the contract with Glencoe Lawns Inc. for the amount of \$19,180.07.

Summary:

The landscaping work is now complete on the Nova medians and on two retention ponds along Nova Road. These areas are currently maintained under contracts with Tif-Jen (medians) and Glencoe Lawns (ponds) and both vendors have submitted proposals to include the additional maintenance tasks now required. Both the medians and retention ponds were under contract for mowing services only and now they require edging, weeding, pruning, mulch and spray applications for fertilizer, weed and pest control. As shown on Tif-Jen's submittal attached, total revised annual cost for the medians is \$41,188.00. Glencoe Lawns submittal is also attached and, as shown, total revised annual cost for maintenance on the retention areas is \$21,110.56. If approved, change orders will be effective July 1st and funds are available in Accounts #00143005413420 and #41218005413420.

Attachments: Ordinance Resolution Budget Resolution
 Other Support Documents/Contracts Available for Review in Manager's Office
Proposals – Tif-Jen Inc. and Glencoe Lawns

Department Head *[Signature]* Submitted Date 4-17-2007

Finance Department *[Signature]* Approved as to Budget Requirements Date 6-15-07

City Attorney *[Signature]* Approved as to Form and Legality Date


City Manager *[Signature]* Approved Agenda Item For Date 6/26/07

COUNCIL ACTION: Approved as Recommended Disapproved
 Tabled Indefinitely Continued to Date Certain Approved with Modification

MEMORANDUM

TO: Kenneth W. Parker
City Manager

DATE: June 14, 2007

FROM: Warren Pike 
Public Works Director

SUBJECT: Agenda Item for June 26, 2007

Please place approval of change orders to landscape contracts on the Council Agenda for June 26th.

Commentary

The landscaping is now complete on the Nova medians and two retention ponds adjacent to Nova Road. The areas now require increased landscape maintenance needs and both are currently contracted to Tif-Jen (medians) and Glencoe Lawns Inc. (retention ponds).

The Nova medians, currently under contract for mow services only (\$20,755.51 annual cost) will now require weeding, edging, pruning, mulch and spray applications for fertilizer and weed and pest control. Tif-Jen has submitted a revised annual cost of \$41,188.00 (total annual increase of \$20,432.49) to provide the additional maintenance as required.

The two retention ponds, currently under contract for mow services only (\$1,930.49 annual cost), will also require the same additional maintenance. Glencoe Lawns Inc. has submitted a revised annual cost of \$21,110.56 (total annual increase of \$19,180.07) to provide the additional services.

Funds are available in Account #00143005413420 and #41218005413420.

Recommendation

Staff recommends approval of Change Order No. 1 to the landscape contract with Tif-Jen, \$20,432.49 and Change Order No.1 to the landscape contract with Glencoe Lawns Inc., \$19,180.07.

GLENCO LAWN 5 High Visibility Areas

Area Description	# OF ANNUAL APPLICATIONS		Mowing - Per Year		Weeding - 12 Per Year		Tree Pruning - 1 Per Year		Mulch - 1 Per Year		Total Annual Cost - All Applications
	Square Footage	Acres	Cost Per Mow	Total Annual Cost	Cost Per Weeding	Total Annual Cost	Cost Per Pruning	Total Annual Cost	Cost Per Mulching	Total Annual Cost	
NOVA RD RETENTION #1	60090	1.37	18	302332	85	1620	545	545	1645	1645	6262.32

SECTION 4 - Spray Portion of Contract
Lawn Liquid Fertilizer Applications

Area Description	Square Footage		Cost Per Application by Area												Total Annual Cost	
	Acres	Acres	April	May	June	July	August	Sept	Oct	Nov	March 2007	March 2007	Annual Cost			
			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

SECTION 4 - Spray Portion of Contract
Lawn Granular Fertilizer Application

Area Description	Square Footage		Cost Per Application by Area												Total Annual Cost	
	Acres	Acres	April	May	June	July	August	Sept	Oct	Nov	March 2007	March 2007	Annual Cost			
			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

SECTION 4 - Spray Portion of Contract
Lawn Pest Control Applications

Area Description	Square Footage		Cost Per Application by Area												Total Annual Cost	
	Acres	Acres	April	May	June	July	August	Sept	Oct	Nov	March 2007	March 2007	Annual Cost			
			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

SECTION 4 - Spray Portion of Contract
Lawn Weed Control Applications

Area Description	Square Footage		Cost Per Application by Area												Total Annual Cost	
	Acres	Acres	April	May	June	July	August	Sept	Oct	Nov	March 2007	March 2007	Annual Cost			
			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

SECTION 4 - Spray Portion of Contract
Tree / Shrub Pest Control Applications

Area Description	Square Footage		Cost Per Application by Area												Total Annual Cost
	Acres	Acres	April	May	June	July	August	Sept	Oct	Nov	March 2007	March 2007	Annual Cost		
			385	N/A	385	N/A	385	N/A	385	N/A	385	N/A	385	N/A	1540

SECTION 4 - Spray Portion of Contract
Tree / Shrub Granular Fertilizer Applications

Area Description	Square Footage		Cost Per Application by Area												Total Annual Cost
	Acres	Acres	April	May	June	July	August	Sept	Oct	Nov	March 2007	March 2007	Annual Cost		
			385	N/A	385	N/A	385	N/A	385	N/A	385	N/A	385	N/A	1540

SECTION 4 - Spray Portion of Contract
Tree / Shrub Weed Control Applications

Area Description	Square Footage		Cost Per Application by Area												Total Annual Cost	
	Acres	Acres	April	May	June	July	August	Sept	Oct	Nov	March 2007	March 2007	Annual Cost			
			N/A	385	N/A	385	N/A	385	N/A	385	N/A	385	N/A	385	N/A	1925

Wanna grass NOT irrigated.

11/26/07
annual

Gleno Lawns

High Visibility Areas

Area Description	Square Footage	Acres	# OF ANNUAL APPLICATIONS												Total Annual Cost - All Applications
			Mowing	Per Year	Weeding - 1/2 Per Year	Tree Pruning - 1 Per Year	Mulch - 1 Per Year	Total Annual Cost	Annual Cost	Annual Cost	Annual Cost	Annual Cost	Annual Cost	Annual Cost	
NOVA RETENTION # 2	90385	143.26	345	24	85	1020	340	340	500	200	538	24			

SECTION 4 - Spray Portion of Contract
Lawn Liquid Fertilizer Applications

Area Description	Square Footage	Acres	Cost Per Application by Area												Total Annual Cost	
			April	May	June	July	August	Sept	Oct	Nov	March 2007	Annual Cost				
			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

SECTION 4 - Spray Portion of Contract
Lawn Granular Fertilizer Application

Area Description	Square Footage	Acres	Cost Per Application by Area												Total Annual Cost	
			April	May	June	July	August	Sept	Oct	Nov	March 2007	Annual Cost				
			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

SECTION 4 - Spray Portion of Contract
Lawn Pest Control Applications

Area Description	Square Footage	Acres	Cost Per Application by Area												Total Annual Cost	
			April	May	June	July	August	Sept	Oct	Nov	March 2007	Annual Cost				
			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

SECTION 4 - Spray Portion of Contract
Lawn Weed Control Applications

Area Description	Square Footage	Acres	Cost Per Application by Area												Total Annual Cost	
			April	May	June	July	August	Sept	Oct	Nov	March 2007	Annual Cost				
			N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

SECTION 4 - Spray Portion of Contract
Tree / Shrub Pest Control Applications

Area Description	Square Footage	Acres	Cost Per Application by Area												Total Annual Cost	
			April	May	June	July	August	Sept	Oct	Nov	March 2007	Annual Cost				
			345	N/A	345	N/A	345	N/A	345	N/A	345	N/A	345	N/A	N/A	1380

SECTION 4 - Spray Portion of Contract
Tree / Shrub Granular Fertilizer Applications

Area Description	Square Footage	Acres	Cost Per Application by Area												Total Annual Cost	
			April	May	June	July	August	Sept	Oct	Nov	March 2007	Annual Cost				
			345	N/A	345	N/A	345	N/A	345	N/A	345	N/A	345	N/A	N/A	1380

SECTION 4 - Spray Portion of Contract
Tree / Shrub Weed Control Applications

Area Description	Square Footage	Acres	Cost Per Application by Area												Total Annual Cost	
			April	May	June	July	August	Sept	Oct	Nov	March 2007	Annual Cost				
			345	N/A	345	N/A	345	N/A	345	N/A	345	N/A	345	N/A	N/A	1380

9843.24
ANNA

MEYER

High Visibility Areas

Area Description	2 OF ANNUAL APPLICATIONS												Total Annual Cost - All Applications				
	Square Footage	April	May	June	July	August	Sept	Oct	Nov	March 2007	April 2007	Annual Cost					
NOVA RD. MEDIAN S 1-79	735																34,805

SECTION 4 - Spray Portion of Contract
Lawn Liquid Fertilizer Applications

Area Description	Square Footage	Cost Per Application by Area												Total Annual Cost			
		April	May	June	July	August	Sept	Oct	Nov	March 2007	April 2007	Annual Cost					
			263		263												1052

SECTION 4 - Spray Portion of Contract
Lawn Granular Fertilizer Application

Area Description	Square Footage	Cost Per Application by Area												Total Annual Cost			
		April	May	June	July	August	Sept	Oct	Nov	March 2007	April 2007	Annual Cost					
																	350

SECTION 4 - Spray Portion of Contract
Lawn Pest Control Applications

Area Description	Square Footage	Cost Per Application by Area												Total Annual Cost			
		April	May	June	July	August	Sept	Oct	Nov	March 2007	April 2007	Annual Cost					
Top Choice For mole crickets																	1159

SECTION 4 - Spray Portion of Contract
Lawn Weed Control Applications

Area Description	Square Footage	Cost Per Application by Area												Total Annual Cost			
		April	May	June	July	August	Sept	Oct	Nov	March 2007	April 2007	Annual Cost					
			88		88												352

SECTION 4 - Spray Portion of Contract
Tree / Shrub Pest Control Applications

Area Description	Square Footage	Cost Per Application by Area												Total Annual Cost			
		April	May	June	July	August	Sept	Oct	Nov	March 2007	April 2007	Annual Cost					
Palm Branching of E-beds 2x/yr.	1150																2600

SECTION 4 - Spray Portion of Contract
Tree / Shrub Granular Fertilizer Applications

Area Description	Square Footage	Cost Per Application by Area												Total Annual Cost			
		April	May	June	July	August	Sept	Oct	Nov	March 2007	April 2007	Annual Cost					
																	800

SECTION 4 - Spray Portion of Contract
Tree / Shrub Weed Control Applications

Area Description	Square Footage	Cost Per Application by Area												Total Annual Cost			
		April	May	June	July	August	Sept	Oct	Nov	March 2007	April 2007	Annual Cost					
			414		414												2070

Per Charlie
6/14/07 1:30p.

we will do this fall w.p.

7/1/08
drenching only