

# DRAFT- City of Port Orange- FY 2019 Amended Annual Action Plan

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

**The City of Port Orange 2019-2020 Annual Action Plan (AAP) and the Citizen Participation Plan (CPP) are being amended to respond to the COVID-19 Pandemic declared in March 2020 and the economic and housing impacts caused by the Pandemic. This substantial amendment entails adding a new activity, CV-CDBG Public Services FY 2019-2020 Annual Action Plan for the CARES Act CDBG-CV allocation totaling \$180,672. The substantial amendment will also increase Planning and Administration \$45,168 to implement the Public Service activity.**

As a recipient of federal grant funds, the U.S. Department of Housing and Urban Development (HUD) requires the City of Port Orange to prepare and adopt a Five-Year Consolidated Plan for FY 2016 to FY 2020. This FY 2019 (Federal Fiscal Year 2019-2020) Annual Action Plan is the fourth-year implementation of the Consolidated Plan.

The Action Plan serves as the City's application for Community Development Block Grant (CDBG) funding, and describes needs, goals and objectives. This plan covers a period beginning October 1, 2019 and ending on September 30, 2020. This plan was developed pursuant to Federal guidelines found at 24 CFR 91.

The City of Port Orange is located within Volusia County Florida. The current population estimate is 61,009 persons. There are five Census Tracts within the City that have a population whose income is at or below 80% of the area median income. The City has not defined specific target areas within the City.

Port Orange has been advised that it will be eligible to receive a CDBG entitlement allocation of \$347,231.00 in FY 2019. These funds are proposed to be spent primarily on public infrastructure improvements. An estimated 80% of the City FY 2019 CDBG allocation will be focused on the public infrastructure improvements in this area. **Additionally, due to the COVID-19 Pandemic the City was notified it will be eligible to receive a CARES Act CDBG-CV entitlement allocation of \$225,840 in FY 2019.**

Aligned with the adopted Five (5) Year CDBG Consolidated Plan approved by HUD, staff is proposing to

utilize the city's FY 2019 CDBG allocation on the Howes Street Stormwater Improvements Project (\$277,784.80), and Planning and Administration (\$69,446.20). **Staff is amending this plan and proposing adding a new activity, CV-CDBG Public Services FY 2019-2020 Annual Action Plan for the CARES Act CDBG-CV allocation (\$180,672) and increasing Planning and Administration funds (\$45,168) to implement the new activity.**

## **2. Summarize the objectives and outcomes identified in the Plan**

The City of Port Orange developed its Five-Year Consolidated Plan and Annual Action Plan based on an analysis of the data presented along with community participation and stakeholder consultation process. The Consolidated Plan identified the community's affordable housing, community development, homelessness, and economic development needs, and outlines a comprehensive and coordinated strategy for addressing them. The City's five-year strategy devotes CDBG resources to those areas of the City with the highest concentration of low- and moderate-income persons, as well as targeting assistance directly to low- and moderate-income beneficiaries.

Through these efforts established during the Consolidated Plan the city identified three high priority needs in which to invest CDBG funding: 1) Public Improvements and Infrastructure, 2) Public Facilities, and 3) Economic Development.

To provide for the top priority needs, the goals continue to be as follows:

1. Improve public infrastructure – Including improvements to streets, sidewalks, stormwater drainage, sewer, and other public infrastructure in low/moderate income areas. Residents have also expressed a desire for improving roads and striping on streets, fixing drainage, and stormwater runoff improvement.
2. Provide housing and services for homeless persons – Including emergency shelter, transitional housing, and permanent housing, as well as outreach and supportive services. The City will focus on providing funds to subrecipients that operate emergency shelters or transitional housing.
3. Activities addressing job creation, job training, and business development.

For FY 2019, the City will carry out a public infrastructure and improvement project in Census tract 825.11/ block group 2. This activity will benefit all the residents in this block group. **CARES ACT CDBG-CV funds are to be used for responding to the impact of the COVID-19 Pandemic and will assist with urgent relief to Port Orange residents.**

## **3. Evaluation of past performance**

The City of Port Orange became eligible to receive HUD CPD funds in 2006. Per the Consolidated Plan, the highest priority activity for CDBG investment is public infrastructure improvements. In 2018, two projects were proposed including the Virginia Avenue and Monroe Street Drainage Improvements and

Canal View and Spruce Creek Curb & Guardrail Replacement. These projects aligned with the residents' requests for infrastructure projects and served eligible LMI areas. Progress for the Virginia/Monroe Drainage Improvement project continues to be made. The final property acquisition for the project was completed in March 2019. The City is now preparing the bid documents for the projects with bid anticipated in August 2019. The Canal View and Spruce Creek Curb & Guardrail Replacement project is moving forward. A cost participation agreement was entered with Florida Power and Light for the project which delayed the timeline. It is anticipated that work on the project will be completed in September 2019.

#### **4. Summary of Citizen Participation Process and consultation process**

Consistent with the process identified in the city's adopted Citizen Participation Plan, the City of Port Orange has prepared this Annual Action Plan through an open process to obtain input from community stakeholders. The City held a Public Hearing on the Proposed Plan on July 25, 2019 after notice was provided in the Daytona Beach News-Journal on July 13, 2019 and posted on the City's website. The Port Orange City Council met on August 6, 2019 and approved the FY 2019 Annual Action Plan. **A request for waiver from HUD to reduce the 30-day citizen comment period to five days to respond to urgent relief needs regarding the COVID-19 Pandemic was submitted on May 8, 2020. A Public Notice regarding the substantial amendment to the FY 19 AAP and CPP was published in the Daytona Beach News-Journal on June 10, 2020 and posted on the City's website. A Public Meeting facilitated by City Staff was held at 5:00pm at the Port Orange City Hall Council Chambers on June 15, 2020. A Zoom teleconference option was also available for those wishing to attend remotely. Citizen participation was also permitted at the Port Orange City Council meeting held in Council Chambers on June 16, 2020 and Council approved the amended FY 19 AAP and CPP.**

#### **5. Summary of public comments**

Public comments are attached to this Plan.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

#### **7. Summary**

**A summary of Public Comments will be provided in this section.**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	PORT ORANGE	Finance Department

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

HUD Consolidated Plan regulations mandate that the City consult with other public and private agencies, State or local health and child welfare agencies adjacent governments, the local Continuum of Care (CoC), and Public Housing Authorities during the preparation of the Consolidated Plan. In its administration of the CDBG program, the City works with local, regional, and statewide agencies and organizations to ensure that services are provided or available to its residents. A comprehensive consultation process was conducted with stakeholders in the housing and community development industry. The City engaged with stakeholders by reaching out through its website, conducting online surveys, placing notices in City Hall and the Port Orange Regional Library, conducting stakeholder interviews (phone calls and emails), and placing newspaper advertisements in the Daytona Beach News-Journal. **During the development of the activity related to the usage of CDBG-CV funds the City worked closely with Volusia County and neighboring municipalities to identify unmet needs relating to the COVID-19 Pandemic.**

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The City of Port Orange works closely with the Volusia County Community Assistance Division. The County receives State Housing Initiatives Program (SHIP) funding from the Florida Housing Finance Corporation to provide affordable housing for very low, low, and moderate-income households. The SHIP program encourages the development of local housing partnerships between municipalities in the County, lenders, real estate professionals, and advocates.

The City does not have a public housing authority and the Volusia County Community Assistance Division manages the Section 8 Housing Choice Voucher Program. The County PHA, provides portable housing choice vouchers that may be used in the City of Port Orange.

The City also works with local and regional non-profit housing providers and social service agencies to coordinate homelessness efforts.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Volusia/Flagler County Coalition for the Homeless (VFCH) is the lead agency for the Continuum of Care (CoC) which serves Volusia County. The CoC is responsible for conducting the annual count of people experiencing homelessness, identifying the gaps in available housing and services to homeless subpopulations, and strategically planning and organizing the expansion of housing and supportive

services to meet the needs. These “gaps” are missing services that are needed to ensure that clients can successfully exit homelessness. The Continuum's priorities are in accordance with the Federal Strategy to Prevent and End Homelessness, the Volusia-Flagler County Ten Year Plan to End Homelessness as revised in the VFCoC strategic Plan, and as set forth in HUD's National Performance Objectives for Continuums of Care, as follows:

- The highest priority is permanent housing for chronically homeless persons, with a special emphasis on chronically homeless veterans. Since Volusia County has achieved functional zero for veterans as vetted by USICH and HUD, prevention has taken on a new role with maintaining veterans in their housing.
- The second highest priority is placed on the Homeless Management Information System (HMIS) in order for the CoC to measure system performance and meet HUD's reporting requirements under the HEARTH Act.
- The third priority is to develop a coordinated entry process which is a key step in assessing the needs of homeless/at risk of homeless individuals and families and prioritizing them for assistance.
- The fourth priority is to prevent and end homelessness for families and unaccompanied youth;
- The fifth priority is domestic violence victims.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Port Orange does not receive ESG funds and does not participate extensively in CoC deliberations.

As required by HUD, there is at least one homeless individual and several formerly homeless individuals who participate on committees for the Commission on Homelessness for Volusia Flagler Board of Directors for the FL 504 CoC. All meetings are open to the public and homeless individuals and homeless advocates are encouraged to attend. The public was an active part in the identification of goals and objectives and the formulation of the most recently updated Volusia Flagler CoC Strategic Plan. The whole CoC membership was invited to participate in a Continuum-wide poll to prioritize and rank the identified gaps in order of priority. In addition, the development of action steps within the objectives was voted on in planning meetings and brought to the Board meetings for discussion and final approval. The Commission on Homelessness for the Volusia-Flagler CoC is developing a Five-Year Action Plan to coincide with Opening Doors, the Federal Strategic Plan to End Homelessness. The public, including homeless individuals and families, are encouraged to attend the Strategic Planning Meetings and make public comments.

Within the planning process for the FL-504 CoC, the development of shelter housing for the area has

been a long-standing issue. Several workgroups including homeless representatives have been convened to assist with surveying the homeless population in order to get views on housing options, services and service delivery. The surveys request input on their preferences regarding shelters, shelter location(s), Housing First options, Rapid Re-Housing (RRH), outreach and other wrap-around services such as mental health, substance abuse and SSI/SSDI Outreach, Access and Recovery (SOAR) services. These surveys will assist in identifying where and how the CoC will proceed in addressing the need, size and location for additional shelter beds (if determined necessary) as well as steering dollars to RRH and PSH beds and units.

The County of Volusia which is an entitlement district for ESG, consults with the CoC in formulating its agenda for ESG funding. The County holds community development meetings which are open to the public and requests stakeholders to attend in order to provide the needed input necessary to determine the means by which the funding will be used. The County of Volusia has previously used ESG funding for prevention but is shifting its focus to Rapid Rehousing in the coming year in alignment with HUD's goal of ending family homelessness.

The State of Florida released local solicitations for funding to non-entitlement areas (Flagler County, Daytona Beach, Port Orange and Deltona) for ESG through CoC Lead Agencies. The local funding supports Emergency Shelter, Rapid Rehousing, Prevention and Street Outreach for these non-entitlement areas. The sub-recipients awarded local funding include Halifax Urban Ministries, Salvation Army, New Hope Ministries and Family Life Center of Flagler County.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CITY OF PORT ORANGE
	<b>Agency/Group/Organization Type</b>	Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Grantee Community Development Department.
2	<b>Agency/Group/Organization</b>	VOLUSIA COUNTY
	<b>Agency/Group/Organization Type</b>	Services - Housing Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Volusia County works closely with Port Orange for its public housing needs and other planning needs in the region. Input was gathered through document review. Need for more coordination to address the housing needs of low- and moderate-income persons through owner-occupied rehabilitation and down payment assistance programs.
3	<b>Agency/Group/Organization</b>	Volusia County Community Assistance Division
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs



	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Volusia County Community Assistance Division is the local PHA serving Port Orange and administers Housing Choice Vouchers (Section 8). Input was gathered through document review. Need for more coordination to meet the needs of Section 8 voucher recipients.
4	<b>Agency/Group/Organization</b>	Volusia/Flagler Coalition for the Homeless
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Volusia/Flagler County Coalition for the Homeless CoC is a 501(c)3 nonprofit designed to lead a collaboration of agencies that provide emergency, transitional, and permanent housing opportunities and supportive services needed by people experiencing homelessness.
5	<b>Agency/Group/Organization</b>	Council on Homeless FL Dept of Children and Families
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Volusia-Flagler County Coalition for the Homeless (VFCCCH) is the lead agency for the local Continuum of Care. VFCCCH provided data and feedback, and additional input was gathered through document review. Need for more active participation of City of Port Orange officials in Continuum of Care proceedings.
6	<b>Agency/Group/Organization</b>	East Central Florida Regional Planning Council
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	East Central Florida Regional Planning provides the City with the Economic Development CEDS report.
7	<b>Agency/Group/Organization</b>	Florida Department of Health-Central
	<b>Agency/Group/Organization Type</b>	Health Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Florida Department of Health, Volusia County Environmental Health, operates the Lead Poisoning Prevention Program for Volusia County. The agency was consulted through phone call and by e-mail to obtain information on lead poisoning trends in Port Orange/Volusia County.
8	<b>Agency/Group/Organization</b>	MID-FLORIDA HOUSING PARTNERSHIP
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Mid-Florida Housing Partnership operates Palmetto House, a transitional housing facility. Input was gathered through a key person interview. Identification of homeless needs.
9	<b>Agency/Group/Organization</b>	CareerSource
	<b>Agency/Group/Organization Type</b>	Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Input collected through stakeholder interview. CareerSource provides workforce development services to a wide range of individuals, including those transitioning out of homelessness and seeking stable employment. CareerSource provided insight into the needs of its client base, including a need for stronger public transportation options between residential areas and employment centers.
10	<b>Agency/Group/Organization</b>	Pregnancy Crisis Center
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Input collected through a stakeholder interview with Pregnancy Crisis Center. The Center provides pregnancy tests and other health services to women in need. The Center emphasized the importance of access to affordable housing in the area, particularly for single mothers expecting a child.
11	<b>Agency/Group/Organization</b>	Beach House Youth Prevention Center
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Input collected through a stakeholder interview with Beach House Youth Prevention Center. BHYPCC works with children at risk for delinquency and children with serious emotional disturbances. BHYPCC said that safe, affordable housing for families in unstable situations would be ideal, since many of their clients are from unstable home situations.
12	<b>Agency/Group/Organization</b>	Council on Aging of Volusia County
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Solicited input through a stakeholder interview. The Council on Aging of Volusia County provides assistance for the elderly, including Meals on Wheels and other services, with an overall mission of keeping elderly residents in their home of choice. The Council indicated that many of their clients would benefit from rehabilitation funding because their homes are in poor condition and they have limited income to renovate or replace appliances.
13	<b>Agency/Group/Organization</b>	ESP Case Management Professionals, Inc
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Solicited input through a stakeholder interview. ESP Case Management Professionals, Inc. provides individualized case management to empower individuals towards self-sufficiency, including facilitating client access, employment, educational programs, mainstream benefits, mental health svcs., social svcs., transportation and housing. ESP Case Management indicated funding and provision of transitional care facilities and more permanent supportive housing options for individuals with disabilities is absolutely critical.

**Identify any Agency Types not consulted and provide rationale for not consulting**

There were no agency types not consulted during this process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Volusia/Flagler County Coalition for the Homeless	The goal to provide shelter and other housing facilities along with supportive services for the homeless population aligned with the CoC Homeless Plan
2018 City of Port Orange Citizen Survey Report	City of Port Orange	The report helped to determine priority needs based on residents' responses to survey questions and comments.
FY 2020-2025 Capital Improvement Plan	City of Port Orange	The goals of the Strategic Plan were supported by the capital needs identified in the CIP.
Volusia County Consolidated Plan	Volusia County Community Assistance Division	The County's affordable housing goals and Housing Choice Voucher program overlaps with the City's housing goals to expand the supply of affordable housing and preserve the existing affordable housing stock.
Local Housing Assistance Plan	Florida Housing Finance Corporation	The Strategic Plan is consistent with the Local Housing Assistance Plan which is based on the criteria established by FHFC to serve low- and moderate-income households by providing housing assistance and homeownership opportunities.
Analysis of Impediments to Fair Housing Choice	City of Port Orange	This plan was used to address sections of the Consolidated Plan related to barriers to affordable housing with the City of Port Orange.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

CDBG regulations require that the City of Port Orange provide ample opportunity for residents to participate in the development of the Annual Action Plan.

The City's Citizen Participation Plan adheres to the HUD requirements at Part 91. The plan includes soliciting participation from all City residents including low- and moderate-income persons, minorities, persons with disabilities, non-English speaking persons, and residents of slum and blighted areas. To gather the input of residents, on July 25, 2019 the City held a public hearing after work hours during the development of the Action Plan. A notice was published in the Daytona Beach News Journal on July 13, 2019. The notice was also published on the City's website to allow for 24/7 access. Residents also had an opportunity to comment on the Action Plan at the City Council meeting held on August 6, 2019. **A request for waiver from HUD to reduce the 30-day citizen comment period to five days to respond to urgent relief needs regarding the COVID-19 Pandemic was submitted on May 8, 2020. A Public Notice regarding the substantial amendment to the FY 19 AAP and CPP was published in the Daytona Beach News-Journal on June 10, 2020 and posted on the City's website. A Public Meeting facilitated by City Staff was held at 5:00pm at the Port Orange City Hall Council Chambers on June 15, 2020. Citizen participation was permitted at the Port Orange City Council meeting held on June 16, 2020 and Council approved the amended FY 19 AAP and CPP.**

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	low/mod income persons	Summary will be updated after Public Hearings	Summary will be updated after Public Hearings	N/A	
2	Internet Outreach	low income persons	N/A	N/A	N/A	<a href="https://www.port-">https://www.po</a> <a href="https://www.port-">rt-</a>

						<a href="http://orange.org/338/Community-Development-Block-Grant-CDBG">orange.org/338/ Community- Development- Block-Grant- CDBG</a>
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**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Port Orange anticipates receiving \$347,231.00 in CDBG funds from HUD for FY 2019, the fourth year of the Consolidated Plan. The City does not expect to receive any program income and prior year funds will not be reallocated at this time. The City expects the level of funding to be roughly the same for the remaining years of the planning period. Based on the annual allocation, the City expects \$655,942.00 to be available for the remainder of the Consolidated Plan. **Additionally, due to the COVID-19 Pandemic the City was notified it will be eligible to receive a CARES Act CDBG-CV entitlement allocation of \$225,840.00 in FY 2019. Funds will be disbursed only for eligible grant activity occurring within the City of Port Orange.**

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		



CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	573,071	0	0	573,071	308,711	Initial FY 19 HUD allocation \$347,231. Additional CARES Act CDBG-CV \$225,840.
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Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG program does not require a match from non-federal sources. However, the CDBG funds will leverage additional sources of funding including general and local funds and possibly State funding.

The needs of the City far outweigh the CDBG allocation and projects where CDBG funding is invested will often be partially funded from other sources to make the project feasible. The source of these additional funds will depend on the nature of the activity and in some cases the location.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable

**Discussion**

While the City has not committed any local resources to address the priority needs as of the writing of the Plan, as projects are identified during the planning period, if there are funding deficits, the City may utilize available local funding and State funding to fill the gap, as needed.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Improve Public Infrastructure	2016	2020	Non-Housing Community Development	LMI Area	Public Improvements and Infrastructure	CDBG: \$277,784.80	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit
2	Public Services	2019	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development	City Wide	Housing Needs Owners Housing Needs Non-Homeless Special Needs Community Development Economic Development	CV-CDBG: \$180,672	Public Service activities for Low/Moderate Income Housing Benefit: 300 Households

Table 6 – Goals Summary

#### Goal Descriptions

1	Goal Name	Improve Public Infrastructure
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<b>Goal Description</b>	Infrastructure improvements including flood and drainage, road improvements, sidewalk improvements, ADA improvements, and sewer connections.
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<b>2</b>	<b>Goal Name</b>	<b>Public Services</b>
	<b>Goal Description</b>	In response to the COVID-19 Pandemic HUD anticipates providing a CDBG-CV allocation of \$225,840. These funds will be used in accordance with HUD guidelines to prevent, prepare for, and respond to COVID-19. The CDBG-CV allocation was authorized by Public Law 116-136 signed by the President on March 27, 2020 to respond to the growing effects of a historic public health crisis. City planned use of the funds entail providing subsistence payments to include utility payments for urgent relief to low to moderate income Port Orange residents who have experienced a loss of income as a direct result of COVID-19.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The following table contains the projects that the City will fund in FY 2019 using CDBG funds. Up to 20% of the CDBG allocation can be expended on Planning and Administration.

#### Projects

#	Project Name
1	Howes Street Stormwater Improvements Project
2	Planning and Administration (2019)
3	<b>CV-CDBG Public Services FY 2019-2020 Action Plan</b>

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Priorities were determined based on stakeholders and community input, the needs assessment and market analysis, as well as other reports and studies conducted by the City including the CIP.

The primary obstacle to meeting the underserved needs in Port Orange is the limited financial resources. While the City recognizes that affordable housing, public facilities, homelessness, and economic development are important and necessary for a viable community, the CDBG funds received by the City cannot address all the needs of the residents. The activities that are proposed for funding in FY 2019 will have a significant impact on low- and moderate-income persons in the City.

## **AP-38 Project Summary**

### **Project Summary Information**

1	<b>Project Name</b>	Howes Street Stormwater Improvements Project
	<b>Target Area</b>	LMI Area
	<b>Goals Supported</b>	Improve Public Infrastructure
	<b>Needs Addressed</b>	Public Improvements and Infrastructure Public Facilities
	<b>Funding</b>	CDBG: \$277,784.80
	<b>Description</b>	Public Infrastructure project implemented by the City's Public Works Department in collaboration with contractors, architectural, engineering, and construction firms (as needed).
	<b>Target Date</b>	7/31/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is estimated that all residents in LMI Census Tract 825.11 Blockgroup 2 will benefit from this infrastructure project.
	<b>Location Description</b>	The project will occur at Howes Street and Orange.
	<b>Planned Activities</b>	Construction of a drainage system to reduce flooding and increase water quality.
2	<b>Project Name</b>	Planning and Administration (2019)
	<b>Target Area</b>	LMI Area
	<b>Goals Supported</b>	Improve Public Infrastructure
	<b>Needs Addressed</b>	Public Improvements and Infrastructure
	<b>Funding</b>	CDBG: \$69,446.20
	<b>Description</b>	Administration of CDBG program and oversight of grant activities.
	<b>Target Date</b>	9/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Administration of CDBG program and oversight of grant activities.

<b>3</b>	<b>Project Name</b>	<b>CV-CDBG Public Services FY 2019-2020 Action Plan</b>
	<b>Target Area</b>	<b>City Wide</b>
	<b>Goals Supported</b>	<b>Public Services</b>
	<b>Needs Addressed</b>	<b>Housing Needs Owners Housing Needs Non-Homeless Special Needs Community Development Economic Development</b>
	<b>Funding</b>	<b>\$180,672</b>
	<b>Description</b>	<b>Public Services: Assistance with Subsistence Payments as determined by need. One-time payments on behalf of eligible households generally for the purpose of preventing homelessness. Examples may include electricity, water, sewer, or other utilities assistance.</b>
	<b>Target Date</b>	<b>9/30/2020</b>
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<b>An estimated 300 low to moderate income households will benefit from the proposed activity.</b>
	<b>Location Description</b>	<b>City Wide</b>
	<b>Planned Activities</b>	<b>Public Services: Assistance with Subsistence Payments as determined by need. One-time payments on behalf of eligible households generally for the purpose of preventing homelessness. Examples may include electricity, water, sewer, or other utilities assistance. Other subsistence assistance may be considered based on need but may not duplicate federal benefits received from other agencies.</b>

**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Port Orange identified eligible census tracts/block groups of their residents within low- and moderate-income category (0-80% AMI), as defined by HUD. The CDBG program allows resources to be allocated based on income characteristics of the direct beneficiaries or income characteristics of the area that will benefit from an activity. CDBG funded public improvement and infrastructure projects will be located in the City's low- and moderate-income Census tracts. The

Howes Street Stormwater Improvements Project will occur in a HUD identified LMI Census Tract 825.11/Block group 2. **Public Service activities will only serve Port Orange residents meeting income eligibility and satisfaction of other program requirements.**

### Geographic Distribution

Target Area	Percentage of Funds
Citywide	44
LMI Area	56

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Since the primary objective of the CDBG program is to benefit low- and moderate-income persons, the City of Port Orange will utilize CDBG funds for projects and activities that will provide assistance to this target population.

### Discussion

For FY 2019, the City will carry out a public infrastructure and improvement projects in Census tract 825.11/ block group 2. These activities will benefit all the residents in this block group. **The City will also carry out Public Service activities to serve Port Orange residents meeting income eligibility and satisfaction of other program requirements.**



## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Port Orange does not plan on funding any affordable housing activities using CDBG funds. Due to the limited CDBG resources, the funds will be used for public infrastructure projects that will have a greater impact on the residents of the City. Affordable housing goals will continue to be addressed by the Volusia County Community Assistance Division through their allocation of SHIP funds and any other funding sources that become available that can be used countywide including municipalities within the County.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The City may utilize general funds to continue to address the housing and supportive services needs of the homeless population in Port Orange.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Public housing was established to provide decent and safe rental housing for eligible low- and moderate-income families, the elderly, and persons with disabilities. Public housing includes federally subsidized affordable housing that is owned and operated by the public housing authorities. The Volusia County Community Assistance Division is the county's Public Housing Agency and covers Port Orange. This organization works closely with state and federal agencies in administering various housing public assistance programs.

### **Actions planned during the next year to address the needs to public housing**

There are currently no public housing units managed by the City of Port Orange. The public housing needs in Port Orange are served by the County of Volusia Department of Community Services (VDCS).

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The County of Volusia Department of Community Services will continue to provide opportunities using public meetings to inform citizens of engagement opportunities and review issues presented by the County's Human Services Advisory Board.

VDCS administers the Family Self Sufficiency (FSS) Program which helps residents of Public Housing attain success in their financial future. Participants sign a contract to be a part of the (FSS) Program for five (5) years and they are compensated monetarily at the end of the program. Monies received at the end of the program can be used in a variety of ways, such as a down payment of a home. The (FSS) Program also provides information and resources to the residents of how to repair their credit and is also a link to agencies that can provide financial guidance by putting them in touch with realtors and banks that can assist the resident in attaining homeownership if that is their goal.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The PHA is not listed as "troubled" by HUD. VDCS will continue to provide services that improve the lives of its public housing residents.

### **Discussion**

See above.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

No actions are planned for FY 19.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

No actions are planned for FY 19.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Port Orange has provided funds for the First Step Shelter in Daytona Beach. These funds did not come from the CDBG program.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

No actions are planned for FY 19.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

No actions are planned for FY 19.

### **Discussion**

see above.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

For the 14-year period from 2000 to 2014, Port Orange’s median home income increased by 43% and rent increased 46%, despite the national housing downturn and prolonged recession. High home values and rents have resulted in most of the housing stock being out of the affordable range for large portions of the population and high percentages of cost burdened households when housing is able to be obtained. To combat market trends that prevent access to affordable housing, the City of Port Orange continues to strive to create an environment where existing affordable housing stock is supported and has provided guidance through several City policies to foster the development of additional affordable housing stock in the community.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

Port Orange utilized a consultant to conduct an Impediments to Fair Housing study. From that study, the city was able to further fair housing through a variety of on-going activities. The city conducts internal reviews of its land use and zoning regulations and its administrative policies and procedures for their impact on affordable housing. Port Orange has established an expedited development review and permitting system that is applicable to affordable housing projects. All new city ordinances are required to be reviewed for their impact on affordable housing. No action is proposed in FY 2019.

### **Discussion:**

See above.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

This section of the Action Plan reiterates from the 2016 Consolidated Plan the planned actions of the City and its partner agencies to meet underserved needs, fostering and maintaining affordable housing, reducing lead-based paint hazards, reducing the number of poverty-level families, and developing institutional structure.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting all the identified needs is the lack of financial resources available to public and private agencies who serve the needs of the City's low- and moderate-income residents. For FY 2019, the City has allocated \$277,784.80 in CDBG funding to assist residents in low income neighborhoods by addressing the public infrastructure needs of these communities. The City will continue to foster existing partnerships and collaborate with new partners to bring needed resources to meet the needs of Port Orange residents.

### **Actions planned to foster and maintain affordable housing**

The affordable housing needs of Port Orange residents will continue to be addressed by the Volusia County Community Assistance Division.

### **Actions planned to reduce lead-based paint hazards**

Lead-based paint hazards continue to be managed by Volusia County where regulatorily required. The Florida Department of Health will also reduce lead-based paint hazards through its Lead Poisoning Prevention program.

### **Actions planned to reduce the number of poverty-level families**

According to the 2012 ACS, the poverty-rate in Port Orange is 10.5% as compared to a 16% poverty-rate in Volusia County. The City's Anti-poverty strategy describes the programs and policies that will be utilized to reduce the number of households living in poverty.

### **Actions planned to develop institutional structure**

The Finance Department currently coordinates with City departments and Volusia County to meet the goals and objectives of the Consolidated Plan. During FY 2019, the City will continue to foster existing relationships and collaborate with new partners to meet the needs of residents. The partnership with the CoC and its member organizations will be further developed to address the needs of the homeless population.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to consult with the other local municipalities and Volusia County to ensure that the needs of homeless persons in the City are met.

**Discussion:**

See above.

**Program Specific Requirements**

**AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

**Introduction:**

The City directs 80% of CDBG funds annually on benefit persons who are low to moderate income. No program income is available to supplement funding for the City's infrastructure project for 2019.

**Community Development Block Grant Program (CDBG)  
Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
- 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
- 3. The amount of surplus funds from urban renewal settlements 0
- 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
- 5. The amount of income from float-funded activities 0
- Total Program Income: 0**

**Other CDBG Requirements**

- 1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.

80.00%