



Utility Service Applications  
 1000 City Center Cir. Port Orange, Florida 32129  
 Phone (386) 506-5720 Fax (386)756-5226  
 Email: [customerservice@port-orange.org](mailto:customerservice@port-orange.org)

**Ownership documentation, Lease, and/or Management Agreement and Driver's License are required to process this application.**

Turn on Date:	* Deposit Required:
Service Address	
City, State, Zip:	

PLEASE CHECK ONE (If you are a Manufactured home owner and lease the land- please check Tenant)

Owner	Tenant	Listing Agent	Property Manager
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**CONTACT INFORMATION**

Name on Account

Billing Address (Where to send your utility bills)

City, State Zip

Day Time Phone Cell Phone

EMAIL Bill Presentment

Email: Email monthly Bill: \_\_\_ Paper Monthly bill: \_\_\_\_\_

Federal ID# (Business Customers Only) Driver's License/State ID

**\*Deposit non-transferrable customer to customer**

**PAYMENTS:** Bills for city services shall be due when rendered. A \$10.00 penalty shall be accessed on all bills paid later than **THIRTY (30) DAYS** from the statement date. If not paid after **Forty (40) DAYS** from the statement date, utility services will be **discontinued without notice**. Services may be restored after your account is paid in full. In addition to all monies owed on your account a service fee of \$40.00 is also required to start or restore service. **After 3:00 p.m.**, if same day water service is desired, an additional \$40.00 after hours charge will be required for this service.

**Ordinance 2017-21 Sec.2-240 – Utility billing, delinquent accounts, liens and adjustments**

- a. Except as otherwise provided in this Code bills for city services shall be rendered monthly and shall be due when rendered. A ten-dollar (\$10) penalty shall be assessed on all bills paid later than thirty (30) days after the due date.
- b. If the fees, rates or charges for city services billed to the owner of property served by such city services are not paid as and when due and remain unpaid for forty (40) days or more after the due date, and unpaid balance thereof, together with interest at the rate of one (1.0%) per month on the entire past due balance, shall be a lien on any lands of premises affected or served thereby. Such liens shall be superior and paramount to the interest in such lands or premises of any owner, lessee, tenant, mortgagee or other person, except the lien of state, county and municipal taxes, and shall be on a parity with the lien of such state, county and municipal taxes. If any such fee, rate or charge is not paid as and when due and is in default for thirty (30) days or more, the unpaid balance thereof and all interest accrued thereon, together with attorneys' fees and costs may be recovered and such liens may be foreclosed by the city in the manner provided by the laws of the state for foreclosure of mortgages on real property.

**Reclaimed Water Customers Only** - I agree that I have received a copy and have read and understand the city of Port Orange's reclaimed water policies and regulations. I agree to restrict use of reclaimed water for the purposes described in the City's policies. I agree that the City will not be held liable for damages that may occur to vegetation for damages which may occur from the use of reclaimed water for the purposes not included in the City's policies, or for damages which may occur from a failure to follow the procedures for service installation, operation or maintenance. \_\_\_\_\_(please initial)

I hereby agree to the terms and conditions for the payment of the Utility Services rendered to the above location in accordance with the City of Port Orange ordinances and resolutions.

Signature of Applicant	Date
Customer Service Use Only:	
WA: _____ Meter Size: _____ SW: _____ GA/EG: _____ MR: _____ Meter Size: _____ SP: _____ Meter Size: _____ BF: _____	
Other Services not Listed: _____ CSR: _____	