



# CITY OF PORT ORANGE

1000 CITY CENTER CIRCLE PORT ORANGE, FL 32129  
PHONE 386-506-5602 FAX 386-506-5699

## TREE REMOVAL PERMIT APPLICATION

TREE TYPE:  RESIDENTIAL (One/Two-Family Lots)  COMMERCIAL (Multi-Family/Commercial/Industrial Lots)  HISTORIC\*

\*Live Oak and Bald Cypress trees 36 inches in diameter or greater may only be removed upon approval by the City Council.

JOB ADDRESS & SUBDIVISION: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

PHONE NO.: \_\_\_\_\_ EMAIL: \_\_\_\_\_

DESCRIPTION OF PROPOSED TREE(S) TO BE REMOVED (List: quantity, size [diameter of trunk], and type, i.e. 2-6" oaks):

\_\_\_\_\_  
\_\_\_\_\_

REASON FOR REMOVAL: \_\_\_\_\_

**Port Orange Land Development Code may require tree replacements when removing a tree or trees from the property. The replacements will be noted on your permit.**

**Residential:**

Fill out the "Tree Removal Sketch" on Page 2 of this application, showing all trees on the subject property to be removed as well as those remaining after the proposed removal.

**Commercial:**

This application must be accompanied by a sketch or survey showing all trees to be removed. This information will be compared to the approved Site Plan and other City records to determine if the proposed removal can be permitted, and what replacement(s), if any, is required by City Code. On older properties where records are not complete, additional information may be required.

SOME AREAS HAVE PRIVATE DEED COVENANTS AND RESTRICTIONS ON TREE REMOVAL. A CITY PERMIT IS ONLY TO ENSURE COMPLIANCE TO CITY AND STATE CODES. THE OWNER IS RESPONSIBLE FOR OBTAINING ANY PRIVATE ASSOCIATION APPROVAL BEFORE WORK IS STARTED.

I HEREBY CERTIFY THE INFORMATION SUBMITTED ON THIS APPLICATION TO BE TRUE AND ACCURATE;

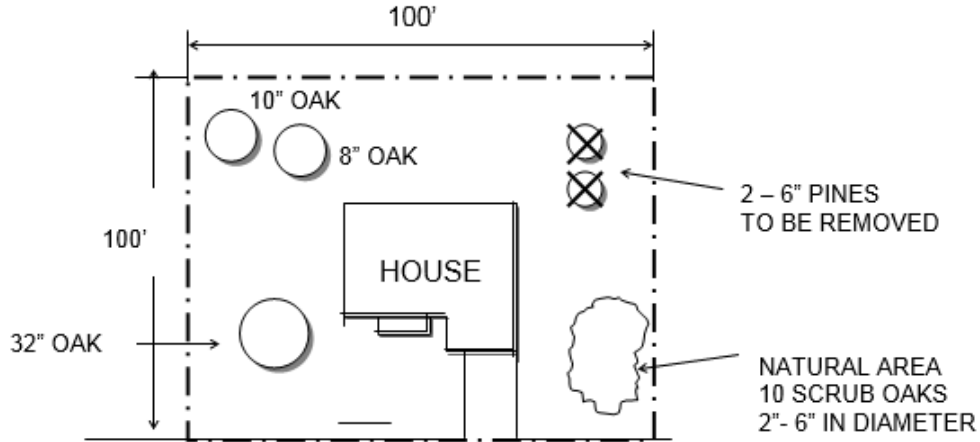
PROPERTY OWNER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

or

HOA REPRESENTATIVE (if applicable)

CONTRACTOR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

# SAMPLE SKETCH

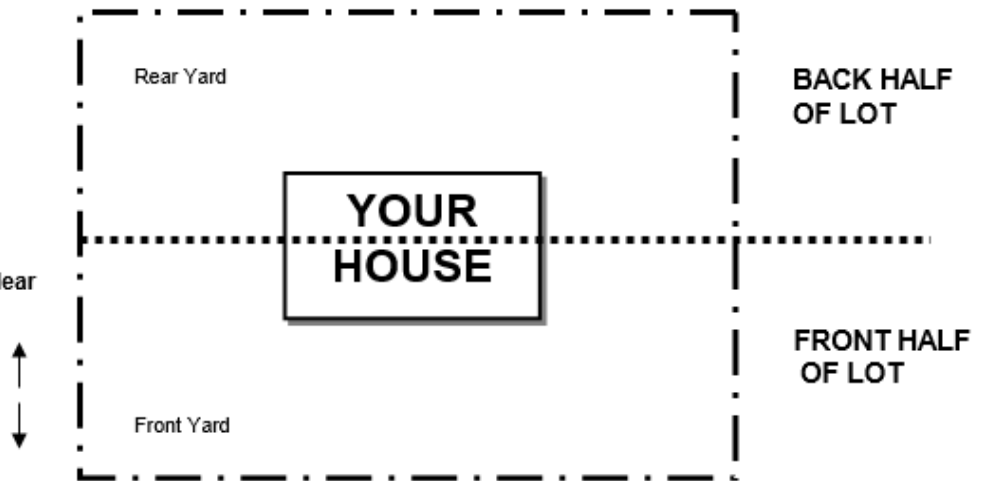


## TREE REMOVAL SKETCH

- LABEL ALL TREES BY TYPE AND SIZE (DIAMETER OF TRUNK); PUT AN "X" IN TREE(S) TO BE REMOVED
- DO NOT COUNT CHINESE TALLOW, FRUIT TREES OR SAGO PALMS AND THE FOLLOWING EXEMPT SPECIES: AUSTRALIAN PINE, BRAZILIAN PEPPER, CHINABERRY, CITRUS, EAR TREE, EUCALYPTUS, PUNK

### TREE LEGEND

- S: Shade Tree (Oak, Maple, Sycamore, Hackberry, Magnolia)
- U: Understory Tree (Crepe Myrtle, Wax Myrtle)
- P: Palm Tree (Minimum 8 ft. clear Trunk)



OFFICE USE ONLY		
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Historic
<b>NUMBER OF SHADE TREES REMAINING AFTER PROPOSED REMOVAL:</b>		
FRONT HALF OF LOT _____	BACK HALF OF LOT _____	OTHER _____
<b>REPLACEMENT TREES REQUIRED</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <b>TREE REPLACEMENT DATE:</b> _____		
TOTAL TREES REQUIRED ON LOT (1 tree/ 2,500 sf lot area): _____		
NUMBER: _____ TYPE: _____		
LOCATION OF REPLACEMENT TREE(S): _____		
MITIGATION AMOUNT TO BE PAID: _____		
All replacement trees shall be Florida Number 1 Grade or better, and shall be a minimum for Residential: 2" Caliper, and 10' tall at the time of planting; and for Commercial: 4" Caliper, and 14' tall at the time of planting.		
APPROVED BY: _____		DATE: _____