

VIRTUAL INSPECTIONS



Due to the Covid-19 virus outbreak, for the safety of staff and the public, the City of Port Orange has launched virtual inspections which allows an inspector to remotely view the site using a webcam device or smartphone controlled by the homeowner or contractor. We are currently using Microsoft Teams to perform virtual inspections.

Please note that due to overload of "in-home" requests, at this time, it may take an inspector up to 48 hours to schedule your inspection.

We are offering the following "in-home" virtual inspections at this time:

Virtual inspections are only being conducted on inspections with components inside a resident-occupied dwelling. (Does not include a garage.)

- ***Air conditioning change outs***
- ***Water heater change outs***
- ***Replacement windows***
- ***Other "in-home" inspections deemed appropriate by the Building Official***

To get started:

- ***You must have access to the internet via WiFi or 4G/5G***
- ***Have access to a device with a webcam or smartphone.***
- ***Have installed on your device the Microsoft Teams app which you can download from the App Store, Google Play, or teams.microsoft.com.***

Easy Steps:

- To schedule your virtual inspections:***
 - Fill out the virtual inspection request form by clicking here: [VIRTUAL INSPECTION FORM](#)***
 - Please allow for a 2-hour window when scheduling. Virtual Inspections will not be held after 3:00 PM. All inspections are subject to availability.***
- You will be sent an email from an inspector with the date and time of your virtual inspection.***
- At the time of inspection, click on the link provided in the email to join the Teams meeting. When the Teams app is launched, join as a "guest".***
- Type your name, then select to join meeting.***
- Must allow Teams app access to your microphone and camera.***

