



The *City Manager's Weekly Update* has been created to provide City Council members and staff with a weekly briefing on the status of citywide projects, programs and services.

Friday, August 16, 2019

City Manager's Weekly Update

Upcoming Events

August

20	6:30 p.m.	Regular City Council Meeting
22	5:30 p.m.	Planning Commission Meeting
27	6:30 p.m.	City Council Workshop
28	9:00 a.m.	Code Special Magistrate Hearing

September

3	6:30 p.m.	City Council Regular Meeting
11	9:00 a.m.	Code Special Magistrate Hearing
17	6:30 p.m.	Regular City Council Meeting
25	9:00 a.m.	Code Special Magistrate Hearing
26	5:30 p.m.	Planning Commission Meeting

Fire & Rescue

- The Fire Chief met with the Fire Chiefs of Ponce Inlet, New Smyrna Beach and Edgewater as well as the VC Public Protection Director Joe Pozzo and their Interim Fire Chief Howard Bailey. Points of discussion continue to be relationship building and reestablishment of trust following several years of strained operational expectations. Near future operational concerns included a potential shift in the county's dynamic deployment ambulance staging procedures that may impact each city in the future as well as a discussion on allowing county ambulance charging capabilities be added to various fire stations throughout the southeast part of Volusia County.
- Congratulations to FF Andy Kurila and FF Austin Hodgins for graduation from the Paramedic Program at Daytona State College.



POFR Members Graduate Paramedic Program

- Transports for the week are 29 emergent dispatches with 21 transports and 9 non-emergent dispatches with 6 transports. Response times are 6 minutes 25 seconds for emergent calls and 7 minutes 59 seconds for non-emergent calls. We were sent outside of our corporate border 1 time this week. To date, we have been sent to 392 emergent calls and transported 254 patients and 151 non-emergent calls with 106 patients transported.

Emergency Management

- The Emergency Management Coordinator had a busy week, meeting with FEMA concerning reimbursement projects for both Hurricanes Matthew and Irma. These meetings help us to meet deadlines set by FEMA and keep the projects moving forward. It is a true team effort involving the Finance department as well as the Assistant City Manager's office.

- Public Education has put together new presentations for civic organizations and schools for fire safety and active threats. Each class tailors to the organizational needs so that dedicated objectives are identified and met during the class.

Police Department

- Sergeant Dean Gaver graduated from the Florida Leadership Academy. The graduates met for four week-long sessions at the Sumter County Sheriff's Office in Wildwood, Florida. While at the academy, graduates learned the skills necessary to support the needs of their agencies and their communities as they prepare for future challenges. The goal of the Florida Leadership Academy is to prepare first-line supervisors in criminal justice organizations to exemplify the character and integrity expected of criminal justice professionals and to examine the various components necessary on being an efficient leader. The Florida Criminal Justice Executive Institute, which is housed within the Florida Department of Law Enforcement and affiliated with the State University System, was established in 1990 by the Florida Legislature to address the need for an innovative and multi-faceted approach to the education and training of criminal justice professionals.



Class photo from of the 45th Florida Leadership Academy graduates

- POPD and Chick-fil-A held a school supply drive where community members donated much-needed school supplies for our local schools.
- Crown Shredding will be at the Port Orange Police Department on Saturday, September 21st between 10:00 am and 2:00 pm for a free shred day. Community members are encouraged to come out and safely dispose of documents containing sensitive personal information.

Public Works

- Received three new pieces of John Deere equipment for replacements in the Parks Department & Cypress Head Golf Course.



Photos of new John Deere Equipment

Building Maintenance

- Annual Fire Sprinkler inspections were performed by a licensed contractor at City Hall, Fire Logistics, the Police Department and all the Fire Stations to ensure they are in working order.

- Continued building inspections and repairs.



Photo of employee inspecting the ceiling

- Continued light inspections and repairs at City facilities and along City right of ways.



Photo of employee inspecting the facility lights

Drainage

- A 6-inch Thompson Pump has been set up at Isabelle Avenue and Orange Avenue for upcoming storm season. This is a routine maintenance task. The pond has no outfall pipe. Once the pond is full, unless pumped out, it will overflow into neighboring yards. This area is part of the next phase of the stormwater master plan.



Photo of a portable pump stage on Isabelle Avenue

- The Grad-All cleaned the ditch out behind the Publix on Nova Road in the Dunlawton Square Plaza to improve stormwater flow. This ditch impacts stormwater flow from Sleepy Hollow subdivision and Dunlawton Ave. near Wendy's.



Photo of the Grad-All working in the Publix ditch

- The Kaiser is being utilized in the Cross Creek subdivision cleaning out the ditch off of Hidden Lakes Drive to improve stormwater flow. This is part of the ongoing maintenance program.



Photo of the Kaiser working in the Cross Creek ditch

- Staff temporarily patched a hole next to a catch basin on Golden Gate Circle and Stone Gate Lane in the Twin Gate Subdivision. The hole was caused by a deteriorating drainage pipe. The temporary patch was done to secure the area until permanent repairs are made. The pipe will be replaced as soon as staff can secure materials and get the work scheduled.

Roads

- The concrete at the corner of Church Street and Lafayette Street was repaired. The area was disturbed by the Utilities Department to repair a pipe.

- Crews rolled Westridge Avenue after the paving contractor placed asphalt material to harden the previous dirt road.



Photo of employee rolling Westridge Avenue

- The paving contractor completed the clean-up activities on the roads paved earlier this month.
- Crews trimmed around the Brandy Hills Subdivision to improve sign visibility.



Before and After photos of sign trimming

- Crews installed “No Parking” signs under the Causeway Bridge to improve traffic safety.



Photo of newly installed sign at the Causeway Bridge

The following sidewalks are scheduled for repairs (weather permitting) in August 2019 to improve pedestrian safety:

- Bike Path/Curbing-Willow Run
- 5938 Peggy Drive-Long Oak
- 500 Legume-Hamlet
- 653 Boars Head-Hamlet
- 709 Merrimac Drive-Hamlet
- 568 Hamlet Drive-Hamlet
- 441 Dylan/Merrimac-Hamlet
- 496 Wiltshire-Cambridge
- 201 Devon St-Cambridge
- 205 Brittany-Cambridge

Grounds

- Crews completed various tree trimming Citizen's Requests City wide to improve vehicular and pedestrian safety.
- Crews completed sidewalk push back along Herbert Street in preparation of school starting.



Before and After photos of Herbert Street push back

- Crews repaired 2 irrigation valves on Town West Boulevard due to a break.



Before and after photos of irrigation repairs on Town West Boulevard

Next Week's Schedule

- Drainage staff will be tending to drainage repairs due to deteriorated stormwater pipe on Dexter Dr. and Hidden Lakes.
- Road staff will be working on signage maintenance and sidewalk issues throughout the City.
- Grounds staff will be attending to FDOT clearing per the City Agreement on Dunlawton Ave, Nova Rd and Ridgewood Ave. Citizen requests for tree trimming will continue throughout the City.
- Building staff will continue with facility maintenance around the City.

Finance

- The Budget Team is working with the Departments to finalize the FY20 Budgets for the Non-General funds including; Operating, Capital, Debt Service and Special Revenue funds, for review BY the City Manager next week. After the review, as required, the tentative budget will be posted on the City's website and made available to the public for review no later than next Friday, August 23, 2019.
- The Budget Team is growing in September– We are working with HR to finalize the hiring process for the candidate selected to fill the vacant Budget Analyst position with an expected start date of September 3, 2019.
- The City of Port Orange will be receiving \$ \$485,030.33 for the Police Pension Fund portion of the 2018 state Premium Tax Distribution amount and the Fire Pension Fund will receive \$395,108.25. The funds are scheduled to be wired to the pension fund (First State Trust) within five days of receipt as required. State Premium Tax Distribution amounts represent a percentage of gross receipts on policyholder premiums collected on property insurance policies covering property located within our City. The net tax proceeds are used to supplement firefighters' pension trust funds and police officers' retirement trust funds.
- Purchasing opened bids for ITB 19-19, REHABILITATION OF SANITARY SEWER MANHOLES this past Tuesday in Council Chambers.
- Purchasing and the rest of Finance has been attending Workday testing sessions, which will conclude the week of August 16, 2019.
- Finance, along with HR, is finishing up testing this week for the End-to-End phase of ERP implementation. The team went through multiple scenarios to test business processes to ensure proper internal controls are in place and that the system configurations were correct. Changes necessary have been catalogued and will be included in the next iteration called a Tenet.

On the horizon

- Finance staff will be attending Diversity & Inclusion training provided by Human Resources at the Lakeside Pavilion on August 21 and 22, 2019
- City Council will hold Special City Council meetings for the First Public Hearing for the FY20 Budget on Wednesday September 11, 2019, with the Second Hearing scheduled for Tuesday, September 24, 2019.

Administrative Services

- To bring awareness to the recent outbreak of Hepatitis A in Florida and in particular Volusia County, Risk Management, with the assistance of Holly Smith, Communications Manager for Volusia County Health Department, conducted informational seminars for City employees at several locations within the City. In conjunction with the seminars, FHCP came in and offered the first in a series of two vaccines for the Hepatitis A virus to City employees at no charge if covered under the City's health insurance plan. While at the vaccine clinic, employers were given the opportunity to make appointments with FHCP for additional vaccines as needed.
- Risk Management is working to recover repair/replacement costs for City property damaged in two separate single vehicle accidents.
- The Administrative Services Director and Risk Manager attended the EEOC Training Institute in Tampa. The seminar provided information concerning the opioid crisis, medical marijuana and ADA compliance; recognizing and rectifying unequal pay in the workplace; legal updates; and identifying and navigating unconventional, unintentional and unusual discrimination at work.
- The Federal Motor Carrier Safety Administration ("FMCSA") is developing a national online Commercial Driver's License Drug and Alcohol Clearinghouse which will contain information about drivers with CDLs and commercial learner permits who receive drug and alcohol program violations. As an employer of CDL drivers, beginning January 6, 2020, the City will be required to query the Clearinghouse for current and prospective employees' drug and alcohol violations and to conduct annual queries for each CDL driver before permitting those employees to operate a commercial motor vehicle on the roadways. In addition, the City will be required to report certain information about drug and alcohol violations to the Clearinghouse. FMCSA anticipates registration for the Clearinghouse will begin this fall. As such, Risk Management is working to ensure the City is in compliance with the FMCSA and that employees are informed about their responsibilities as they relate to the Clearinghouse. Notices have been forwarded to affected employees, who are to sign and return the acknowledgement.
- Public Utilities has requested the assignment of the Flagger and Cone Safety training to a number of employees through our free online training program, focused on safety, provided through our insurance company. Employees are encouraged to review the catalog that contain course descriptions. The system will require you to login with your email address and an initial password of password1. After the initial login, the employee will be prompted to change their password, using a two-factor authentication process, confirming the login with their email.
- Dramatic Training Solutions, an external training company, will be on site August 20th and 21st to conduct mandatory diversity & inclusion training for all non-public safety employees. This will be a high-energy interactive training limited to 50 participants per class and will be held at the Lakeside Pavilion. All employees have received an Outlook meeting request with their scheduled date and time for the training. The training will include an interactive Q & A session where the participants

coach one of the characters, information about the Ladder of Inference which is how communication can go awry, illustration of Unconscious Bias, a scene and discussion about Intent vs. Impact, an interactive game called The Rumor Clinic about diversity, stereotypes, unconscious bias, and common communication challenges.

- The HR Staff signed off on End 2 End testing for Workday. Several thousand scenarios were tested among the functional areas of payroll, compensation, time tracking, absence, recruitment, benefits, talent & performance, and HCM (Human Capital Management). Preparations are now being made for user acceptance testing and parallel testing for payroll.
- A vote will be held on Monday 8/19, from 10am-6pm, at the DLH City Center Annex for the employees covered by the NAGE contract to vote whether to approve the contract or not. If the contract is approved by the membership, it will then be sent to Council for a vote.

Parks & Recreation

Special Events

- The Rec Rangers activity originally planned for 8/7/19 was cancelled due to adverse weather conditions and has been rescheduled for 8/21/19 at 6pm. This activity will take place at Causeway Park where the participants will learn about *Oysters and Mangroves and Trash, Oh My!* Rec Rangers is a free nature program for children ages 7-14. Advanced registration is required. Please visit www.port-orange.org/RecRangers for more information.
- Congratulations to Teresa Wiggins, she passed the National Certified Parks and Recreation Professional (CPRP) Exam!!



Photo of Teresa Wiggins

Parks Maintenance Report

- YMCA painting project has started, and progress is going well. The pool area is completed, and crews have started the playground section.



Photo of the YMCA pool area



Photo of the paint job at the YMCA

Upcoming Events

- July 22-Aug 23: Adult sports registration
- Youth Fall Baseball and Softball registration will be from Aug 5-Sept 6
- September 7th-8:00am Halifax Health Hospice 5k at City Center

Community Development

- On Tuesday, August 13th, a Certificate of Occupancy (CO) was issued for the Taco Bell restaurant, located at 1748 Dunlawton Avenue. According to the contractor, the restaurant is anticipated to open to the public the week of August 18th. The infill redevelopment project consisted of interior and exterior improvements to the former Pollo Tropical restaurant building.



Photo of Taco Bell restaurant (front and side of building) and parking lot

- Perrine's Produce continues moving forward with redeveloping the old Food Lion tenant space in the shopping center at 3812 Clyde Morris Boulevard, located at the southwest intersection of Madeline Avenue and Clyde Morris Boulevard. In February 2019, a permit was issued to cut the concrete floor and install refrigeration and drainage lines. The second building permit for this tenant space was issued this week to complete the store's interior renovations. According to the Perrine's Produce, interior renovations began once the permit was issued and the store is anticipated to open in late 2019. Perrine's Produce will sell fresh fruit and vegetables as well as a wide variety of other products including Amish products, local honey, jellies, old-fashioned snacks, and craft beverages and have a full-service deli, ice cream parlor, wine and beer (some of which are included in part of their other locations). They have three other locations: New Smyrna Beach, Ormond Beach & Titusville. The proposed Port Orange store would be their largest store and would function as their regional distribution facility. The owner of Perrine's Produce also anticipates submitting building permits to update the existing Clyde Morris Boulevard shopping center monument sign; add a second shopping center monument sign along Madeline Avenue;

and install wall signage on the tenant space. Perrine's Produce qualifies as a Port Orange targeted business because this location will be their headquarters and regional distribution center for their other stores and will add 50-60 jobs. As a targeted business, Perrine's Produce intends to request an economic incentive agreement with the City to off-set fees associated with renovating an abandoned tenant space.



Location map showing location of proposed Perrine's Produce with inset photo of front entrance and parking lot

- A pre-application meeting was held with representatives of Texas Roadhouse to discuss a +\-538 square-foot expansion to the restaurant located at the Pavilion at Port Orange. The applicant anticipates submitting development permits for the expansion in Fall 2019.

At their Thursday, August 22nd meeting, the Planning Commission will consider the following items:

- The Vineyards HOA is requesting a variance to allow the removal of shade trees from the Vineyard Subdivision's Taylor Road landscape buffer due to damage being caused to HOA subdivision infrastructure and the Taylor Road sidewalk due to the close proximity of the shade trees. If approved, the HOA would replant the buffer with additional shrubs and understory trees and maintain the existing 6' wall;
- The property owner of Colony in the Wood Planned Unit Development (PUD) is requesting to amend and restate the Colony in the Wood PUD Master Development Agreement (MDA) to allow for up to 19 additional mobile home units to be built in the Colony in the Wood mobile home park; and

- The owners of the property located at 1793 Taylor Road (portion of Cracker Creek PUD) are requesting to amend the Comprehensive Plan Future Land Use (FLU) Map to change the FLU for ±1.68 acres, from *Public/Institutional* to *Rural Transition* (0-2 units/acre), and to rezone the ±56.02-acre Cracker Creek Planned Unit Development (PUD) from PUD to Office/Residential Transition (ORT), Rural Residential (RR), Recreation (REC) and Flood-Plain Conservation (FP-C).



Location map of the amendment showing location of proposed Comprehensive Plan Future Land Use (FLU) Map amendment area (1793 Taylor Rd.) and proposed areas to be rezoned (1793 Taylor Rd., 1795 Taylor Rd., 1789 Taylor Rd., and 1815 Taylor Rd.)

- A final site inspection for the new AutoZone site, located at 1710 Taylor Road, was held on Thursday, August 15th. The development team is working towards resolving staff's remaining site inspection comments and anticipates issuance of the Certificate of Occupancy and opening to the public by the end of August.



Photo of AutoZone (front and side of building) and parking lot

- The construction activity between the All Aboard Storage site and Waffle House on Nova Road is part of a public/private initiative between FDOT and All Aboard Nova Depot to alleviate flooding for a portion of the City by creating a positive drainage outfall that previously did not exist. The project consists of extending the existing 36" pipe along the north property line of the All Aboard site and connecting to an existing outfall in the Nova Road right-of-way. As part of the project select tree removal was required to install the 36-inch pipe and backfill. When completed, the project will alleviate flooding at the All Aboard site by providing a by-pass to the Nova Road outfall for runoff collected from Southern Oaks Subdivision, Gatewood Subdivision, Silver Sands Elementary, City Center, and Thompson Pump. The construction work along the north property line of the All Aboard site is being done by FDOT contractors and being monitored by FDOT inspectors. FDOT did include City staff in the review the design plans for the drainage improvement. The project is anticipated to be completed in October 2019.

Public Utilities

Lab Operations

- Laboratory staff finished clearance sampling and testing on the new Springs Apartments.

Water Reclamation Facility

- One of the conveyors for the dewatering belt filter presses failed this week due to corrosion and age. A new screw conveyor part was ordered and should be received/installed next week. The conveyor moves the dewatered biosolids to a transport trailer. Dewatering operations need to run consistently to ensure proper biological balance in the treatment process.



Photo of broken biosolids conveyor at the WRF

- Staff attended the Florida Rural Water Association Conference in Daytona Beach. Topics covered included: Understanding Chlorination, Membrane Aerated Biofilm Reactor, Solar Energy at Treatment Plants, and many more.



Photo of attendees at the Florida Rural Water Association Conference in Daytona Beach

- The north clarifier influent line became clogged with rags. Rags and disposable wipes cause major operational problems within the plant almost daily. A contractor was called in to assist staff in clearing the blockage.



Photo of cleaning the North clarifier at the WRF

Water Production

- Garnsey Water Treatment Plant mechanics rebuilt the south lime slaker with new paddle shafts, replacement paddles and other various components that naturally wear over time. This is a maintenance activity.



Photo of the inside components of the lime slaker at the Water Treatment Facility. Lime is used to soften the raw water, which reduces hardness and scaling in the resident's homes

City Attorney

- Legal staff met with Army Garrison Commander, Mike Whitecotton, to discuss the role of the City Attorney's Office.
- Staff worked with the City Clerk to update the City's public records processing policy.
- Staff provided guidance to Finance on various debt collection matters.
- In an effort to better educate the citizens of Port Orange on the topic, our Deputy City Attorney developed a message for the public via social media, website, etc. on the 5 things everyone should know about panhandling.
- Staff contacted Florida Department of Environmental Protection to inquire about a potential disaster debris management site in Port Orange.
- Staff worked with Community Development on the Dunlawton lighting construction project.
- Legal staff worked with Community Development and the Purchasing Division on the North Spruce Creed project.

- Staff worked with Risk Management regarding Workers' Compensation legal representatives.

City Manager

- The Assistant City Manager is heading a multi-agency subcommittee whose purpose is to propose different calculations for the local option fuel tax interlocal agreement between the cities and Volusia County. The current calculation has been in place since 2003. That agreement has been extended numerous times and the current agreement will expire August 1st, 2020. The goal is to find a formula that has a better nexus with the source and use of funds and that more equitably distributes those revenues.
- We are working on the final stages of submission to FEMA for Hurricane Irma items. At the beginning of this week, there were 6 items for which FEMA still needed information to complete our submission with a value of somewhere around \$2 million. Most of these items have already been resolved this week and we hope to finish them off today or early next week.
- The Assistant City Manager and ERP Project Manager provided an overall review of the ERP project to Councilwoman Ford this week covering the entire project from the business case and pre-planning phases to where we are in the project as of today. Regular briefings to council will continue as normal quarterly or more frequently if needed.
- Public Information Officer and Community Development Director met with Clayton Park, Business Editor of the Daytona News Journal, to discuss story ideas in the Ridgewood/U.S. 1 and River District areas.
- Public Information Officer and Solid Waste Manager met this week on recycling video ideas to communicate to the public.

ERP Update

- The POW! Port Orange Workday project team have been conducting their first round of testing in our Workday test tenant for several weeks now and are doing a fantastic job considering they still have to do their regular jobs as well. TESTING, TESTING, TESTING, to ERP implementation is like LOCATION, LOCATION, LOCATION, is to real estate! Next up we will be bringing in several small groups of City staff who are outside of the project team to do some hands-on user experience testing in Workday which is always interesting and fun, plus provides an opportunity for staff to see the benefits that Workday will bring them. **Our implementation partners Collaborative Solutions for guiding us through the typical challenges of testing and making the process easier.** It is important not to confuse testing with training; a small group of people will participate in testing but full training will be rolled out to the rest of the staff who need it starting in November which will continue through December, January and beyond. By late December 2019 we will be using Workday for our HR, Finance, and Payroll functions in the

City instead of Naviline (our current legacy ERP). Naviline will still stay in place for Community Development and Utility Billing until those respective departments acquire new software to replace Naviline for those areas.



Photo of Port Orange Workday project team conducting their first round of ERP testing

Bids

8/12 Status of Bids and Proposals				
City of Port Orange Procurement Projects				
Type	Bid #	Description	Dept	Status
CURRENT PROJECTS				
1	ITB# 19-01	Police Shooting Range Facility	PD	COMPLETED 5/2019
2	ITB# 19-02	Concrete Installation, Repairs and Replacement	PW	COMPLETED 2/2019
3	ITB# 19-03	N. Spruce Creek Sidewalk SRS to Angelina (LAP Project)	CD	COMPLETED 8/2019
4	ITB# 19-04	Athletic Field Pest Control and Fertilization Services	PR	COMPLETED 2/2019
5	ITB# 19-05	Chemicals for Water and Waste Water Plant	PW	COMPLETED 4/2019
6	ITB# 19-06	Hunt Club Lease	PR	COMPLETED 3/2019
7	ITB# 19-07	Wrecker Towing Services Agreement	PD	COMPLETED 4/2019
8	ITB# 19-08	Landscape Maintenance Services of City Right of Way	PW	COMPLETED 7/2019
9	ITB# 19-09	Removal and Replacement of Kitchen Cabinets Fire Station	FD	COMPLETED 4/2019
10	ITB# 19-10	Fence and Backstop Replacement	PR	COMPLETED 5/2019
11	ITB# 19-11	Install, Replace Pedestrian School Signs	PW	COMPLETED 5/2019 - Bid Submittal Received (Rejected over Budget 05-16)
12	ITB# 19-12	South Commonwealth Water Main Improvements	PW	Bid Release 07-15 Pre-Bid Meeting 07-29 Bid Opening 08-26
13	ITB# 19-13	Saw Palmetto Berry Harvest	PR	COMPLETED 7/2019 NO Bids Received
14	ITB# 19-13	Saw Palmetto Berry Harvest	PR	COMPLETED 5/2019 NO Bids Received on 2nd re-bid
15	ITB# 19-14	Water Reclamation Facility Bar Screen Replacements	PW	COMPLETED 8/2019
16	ITB# 19-15	SR 421 Dunlawton Median Landscaping Beautification (LAP)	CD	off HOLD 08-08 - Revisions COMPLETED from CD 08-14 - N/contact from Legal
17	ITB# 19-16	YMCA Exterior Painting	PR	COMPLETED 5/2019
18	ITB# 19-17	Virginia Avenue & Monroe Street Drainage Improvements	PW	In Process by Purchasing of completing
19	ITB# 19-18	Major Thoroughfare Landscape Maintenance	PW	COMPLETED 8/2019
20	ITB# 19-19	Rehabilitation of Sanitary Sewer Manholes	PW	COMPLETED 8/2019
21	ITB# 19-20	Palm Tree Trimming - Professional Services	PW	COMPLETED 5/2019
22	ITB# 19-21	Backflow Maintenance, Certification, Inspections	PW	Waiting to be Entered into Civic Clerk 04-18
23	ITB# 19-22	Landscape Services for Retention Ponds Mowing	PW	COMPLETED 5/2019
24	ITB# 19-23	Electrical Services	PW	Cancelled
25	ITB# 19-24	Landscaping for Public Utilities Facilities and Lift Stations	PU	Bid Release 08-14 Pre-bid Meeting 08-28 Bid Opening 09-18
26	ITB# 19-25	Cured in Place (CIPP) for Stormwater Pipe Rehabilitation	PW	COMPLETED 8/2019
27	ITB# 19-26	WRF Sludge Trailer Storage Lot	PU	Waiting to be Specifications & approval in Civic Clerk 04-25
28	ITB# 19-27	Drainage Improvements for Tumblebrook	PW	Waiting to be Entered into Civic Clerk 04-25
29	ITB# 19-28	City Hall Fire Alarm Replacement	PW	AWAITING DEPARTMENT DRAFT APPROVAL 8-13-19
30	ITB# 19-29	Police Motorcycle Lease	PD	Bid Release 08-08 Pre-Bid Meeting n/a Bid Opening 08-22
31	ITB# 19-30	Scanning of Hard Copy Record	CD	In Process by Purchasing of completing & Waiting approval in Civic Clerk 08-01
32	ITB# 19-31	TBD	TBD	In Process by Purchasing or completing & Waiting approval into Civic Clerk 08-05
33	ITB# 19-32	Temporary Employee and Employee Leasing Services	HR	In Process by Purchasing or completing & Waiting approval into Civic Clerk 08-05
34	ITB# 19-33	Lakeside HVAC & Ceiling Replacement	PR	Rough Draft Completed 08-07 & Waiting to be approved into Civic Clerk 08-05
1	RFP# 19-01	Physical Facility Security and Surveillance	IT	In Process by Purchasing of completing 06-25
1	RFQ# 19-04	Pre-owned Polaris Gem E4 Electric Vehicle	VM	COMPLETED 3/2019
2	RFQ# 19-05	Labor Compliance Monitoring	FIN	COMPLETED 3/2019
3	RFQ# 19-06	Awning for Cypress Head Maintenance Building	PR	COMPLETED 4/2019 - Bid Submittal Received (Rejected over Budget 04-23)
4	RFQ# 19-07	Fire Service Fee Implementation Services	CM	COMPLETED 3/2019
5	RFQ# 19-08	Consulting Services to Select Software Digitized Records	CM	COMPLETED 5/2019 - Bid Submittal Received (Under Evaluation 07-22)
6	RFQ# 19-09	12 x 30 Pergola with Optional Benches for Riverwalk Park	PW	COMPLETED 5/2019 - Bid Submittal Received (Rejected over Budget 05-14)
7	RFQ# 19-10	Sign Shop Materials	PW	COMPLETED 5/2019 - Awarded 07-19
8	RFQ# 19-11	Workday Cloud Connect for Third Party Payroll Service	IT	COMPLETED 07/2019 - Awarded 07-19
9	RFQ# 19-12	Portable Toilet Rental and Services		Rough draft completed 8-7-19
1	RSFQ# 19-01	Design and Permitting Services for LAP Projects	CD	Awaiting Specifications & approval in Clerk Approval 02-28
Type	Bid #	COMPLETED PROJECTS	Dept	Status
1	ITB# 19-02	Concrete Installation, Repairs and Replacement	PW	COMPLETED 2/2019 - Department Awarded 03-05
2	ITB# 19-04	Athletic Field Pest Control and Fertilization Services	PR	COMPLETED 2/2019 - Department Awarded 02-21
3	RFQ# 19-04	Pre-owned Polaris Gem E4 Electric Vehicle	VM	COMPLETED 3/2019 - Department Awarded 03-11
4	ITB# 19-06	Hunt Club Lease	PR	COMPLETED 3/2019 - Department Awarded 05-16
5	RFQ# 19-07	Fire Service Fee Implementation Services	CM	COMPLETED 3/2019 - Department Awarded 04-15
6	RFQ# 19-05	Labor Compliance Monitoring	FIN	COMPLETED 3/2019 - NO Bids Received
7	ITB# 19-07	Wrecker Towing Services Agreement	PD	COMPLETED 4/2019 - Department Awarded 05-08
8	ITB# 19-05	Chemicals for Water and Waste Water Plant	PW	COMPLETED 4/2019 - Department Awarded 04-25
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11	ITB# 19-01	Police Shooting Range Facility	PD	COMPLETED 5/2019 - Department Awarded 05-16
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15	RFQ# 19-10	Sign Shop Materials	PW	COMPLETED 5/2019 - Awarded 07-19
16	ITB# 19-16	YMCA Exterior Painting	PR	COMPLETED 5/2019 - Department Awarded 07-19
17	ITB# 19-10	Fence and Backstop Replacement	PR	COMPLETED 5/2019 - Department Awarded 07-19
18	ITB# 19-22	Landscape Services for Retention Ponds Mowing	PW	COMPLETED 5/2019 - Department Awarded 07-19
19	ITB# 19-13	Saw Palmetto Berry Harvest	PR	COMPLETED 5/2019 - NO Bids Received
20	ITB# 19-20	Palm Tree Trimming - Professional Services	PW	COMPLETED 7/2019 - Department Awarded 07-19
21	ITB# 19-13	Saw Palmetto Berry Harvest Re-Posted	PR	COMPLETED 7/2019 - NO Bids Received - Reposting 07-01 - NO Bids Received
22	RFQ# 19-11	Workday Cloud Connect for Third Party Payroll Service	IT	COMPLETED 07/2019 - Department Awarded 07-19
23	ITB# 19-08	Landscape Maintenance Services of City Right of Way	PW	COMPLETED 7/2019
24	ITB# 19-03	N. Spruce Creek Sidewalk SRS to Angelina (LAP Project)	CD	COMPLETED 8/2019
25	ITB# 19-18	Major Thoroughfare Landscape Maintenance	PW	COMPLETED 8/2019 - Department Awarded 08-14
26	ITB# 19-25	Cured in Place (CIPP) for Stormwater Pipe Rehabilitation	PW	COMPLETED 8/2019 - Department Awarded 08-15
27	ITB# 19-14	Water Reclamation Facility Bar Screen Replacements	PW	COMPLETED 8/2019
28	ITB# 19-19	Rehabilitation of Sanitary Sewer Manholes	PW	COMPLETED 8/2019