

CITY OF PORT ORANGE  
INVESTMENT COMMITTEE MEETING MINUTES  
1000 CITY CENTER CIRCLE  
PORT ORANGE, FL 32129  
CITY MANAGER'S CONFERENCE ROOM  
AUGUST 21, 2018 AT 4:00 PM

A Regular Meeting of the Investment Committee was called to order by Finance Director, Tracey Riehm, at 4:05 p.m.

Pledge of Allegiance

Roll call: Present: Jake Johansson, City Manager  
Tracey Riehm, Finance Director

Absent: Scott Stiltner, Vice Mayor (Excused)

Also Present: Scott Stitcher, Director, PFM  
Kent Curry, Cash and Investment Accountant  
Deanna Massey, Administrative Assistant

**B. DISCUSSION / ACTION**

3. Approval of Minutes – May 15, 2018

*Motion to approve the minutes of May 15, 2018 was made by Jake Johansson, City Manager, and seconded by Tracey Riehm. Motion carried unanimously by voice vote.*

4. Investment Performance Review Report for Quarter Ending June 30, 2018 - PFM Report

Scott Stitcher, Director, PFM, provided an overview of the report for the quarter ending June 30, 2018. A few of the points he touched on for the first quarter were, both markets were negative. The Federal dual mandate came into focus. Real gross domestic product (GDP) increased the annual rate of 2 percent. Looking forward, Federal tax cuts and expanded spending point toward accelerated growth estimates for the second quarter. We are in the ninth straight year of recovery, which brings us to about 110 months. He spoke yields going up, taxable municipals are doing well, interest rates, the U.S. Treasury generally rose over the quarter.

Jake Johansson, City Manager, spoke on the unemployment rate, and stated the baby boomers are going to college for jobs that are no longer going to be needed.

Mr. Stitcher stated the City should keep an eye on the unemployment rate.

Mr. Sticher responded he doesn't think it is driving up the selection process. We are monitoring the political landscape.

Jason Human, Client manager, provided an overview of the portfolio snapshot. The current yield at cost is 1.94%, and the duration at 1.71 years which is slightly less than the current benchmark of 1.80. He spoke on maturity distribution, sector allocation, asset allocation, credit quality and the total performance for the quarter ending June 30, 2018. He also went over the Cities issuer distributions, the quarterly portfolio transactions and the managed account detail of securities held.

**C. OTHER BUSINESS/REPORTS**

5. Review 2006 GO Bond Funds ending June 30, 2018
6. Review City's Investment statements ending June 30, 2018
7. Review 2004/2017 Capital Improvement Funds ending June 30, 2018

Ms. Riehm provided a brief overview of all three statements. She stated we closed June with a variance of \$45.00.

**D. PUBLIC COMMENTS**- There were none.

**E. ADJOURNMENT**- 4:51 p.m.

  
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Jake Johansson, City Manager