

CITY COUNCIL WORKSHOP MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
PORT ORANGE, FLORIDA
AUGUST 7, 2018

THE CITY COUNCIL WORKSHOP MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

OPENING

Silent Invocation

Pledge of Allegiance

Roll Call	Present:	Councilman Bob Ford Councilman Chase Tramont Councilman Drew Bastian Vice Mayor Scott Stiltner Mayor Donald Burnette
	Also Present:	City Manager Jake Johansson City Attorney Margaret Roberts City Clerk Robin Fenwick

DISCUSSION ITEMS

4. All Other Funds FY19 Budget

Tracey Riehm, Finance Director, provided details regarding the Water/Sewer (401) fund.

Lynn Stevens, Public Works/Utilities Director, discussed her request for (2) two new Utility Systems Operators and a truck for them. The total cost is \$116,277. Council had no objections to the request.

Ms. Riehm also discussed the Solid Waste (410) fund. A cost of \$10,000 is being budgeted for a new program relating to hazard waste education. This budget also includes a request for an app called Recycle Coach for \$7,200. Council had no objections to the request.

Mr. Riehm continued with a discussion on the Drainage (412) fund. A clam bucket for the backhoe, Hydroseeder and a weed bucket for the Gradall are being requested at a total cost of \$31,500. Council had no objections to the request.

The Wetland Mitigation (416) & Forestry (420) Funds were discussed by Ms. Riehm. These funds include a request for \$107,382 for a City Forester position and a

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vehicle/gas/insurance. The costs will be split 50/50 between the funds. Ms. Stevens explained the request. There were no objections from Council.

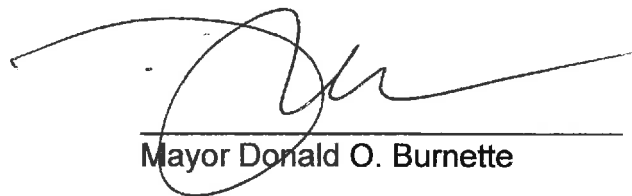
Ms. Riehm discussed the Golf Course (450) Fund. She explained the audit of the golf course for last year as it relates to the transfers from the Loan Pool. The outstanding debt (6:09pm) includes money to the Loan Pool and Water/Sewer Fund. The Water/Sewer Fund has a bond payment due and is not flexible. The Loan Pool can be more flexible as far as forgiveness. Mayor Burnette would like legal options. Ms. Riehm will prepare the options with the help of the City Attorney, City Manager, and Bond attorney. Council does not want to impact the general fund and taxpayers.

Ms. Riehm discussed the Eastport Tax Increment Fund (102). It is covering its debt. She also discussed the Town Center Tax Increment Fund (103), which is not covering its debt payments. Transfers from the Loan Pool are covering the fund.

The Building Special Revenue Fund (109) was discussed by Ms. Riehm, as well as the Information Technology Fund (501). No new request is being included in the 109 Fund but a new GIS Technician is included in the 501. She also discussed the Vehicle Maintenance Fund (503), Risk Management Fund (504), Lease & Replacement Fund (505), and the Building Maintenance Fund (506). Several new requests are being included, such as generators, fire alarm replacement at public works and city hall, repair the wall in Finance, Fire Station renovations, hot water heater replacement, and kitchen replacement at Fire Station 71 and 74, and two carpet extractors. Mr. Johansson discussed the need for the building maintenance items. Mayor Burnette asked if the fire station renovations were staggered originally. Mr. Johansson will work with Staff and determine the priority list. Total being requested is \$245,525.


Ms. Riehm discussed the general debt service funds. No appropriated equity is being used to balance these funds.

ADJOURNMENT - 6:26 p.m.



Mayor Donald O. Burnette

Attest:



Robin Fenwick, CMC
City Clerk