

ENVIRONMENTAL ADVISORY BOARD  
MEETING MINUTES  
CITY OF PORT ORANGE  
1000 CITY CENTER CIRCLE – CITY HALL  
2<sup>ND</sup> FLOOR COMMUNITY DEVELOPMENT CONFERENCE ROOM  
APRIL 24, 2018 AT 5:15 P.M.

A Regular Meeting of the Environmental Advisory Board was called to order by Chairman Macaluso at 5:15 p.m.

Present:                      John Macaluso, Chairman  
                                     Philip Klema  
                                     Kristine Cunningham  
                                     Derek LaMontagne

Absent:                        Newton White (Excused)  
                                     Danielle Elwood  
                                     Nancy Vaughn, (Excused)

Also Present:                Deanna Massey, Administrative Assistant  
                                     Margaret Tomlinson, Construction and Engineering  
                                     Manager

**B. DISCUSSION/ACTION**

2. Discussion on Board Member attendance

Member Danielle Elwood has failed to attend two of three successive meetings without good cause.

Chairman Macaluso spoke on the importance of having the board filled.

*Motion to remove Member Elwood from the board was made by Member Cunningham, and Seconded by Member Klema. Motion carried unanimously by voice vote.*

3. Consideration of January 23, 2018 Minutes

*Motion to approve the Regular Meeting Minutes from January 23, 2018 was made by Member Klema, and Seconded by Member Cunningham*

*Motion carried 3-1 by voice vote with Member LaMontagne voting no.*

#### 4. Consideration of February 26, 2018 Special Meeting Minutes

*Motion to approve the Special Meeting Minutes from February 26, 2018 was made by Member Klema, and Seconded by Member Cunningham. Motion carried unanimously by voice vote.*

#### 5. Finalization of the Tree Ordinance Update

Margret Tomlinson, Construction and Engineering Manager, provided an overview of the requirements for Ormond Beach's tree mitigation ordinance, the list of specimen trees to be removed, the conversion chart for caliper of specimen trees vs. square inches of area, and the mitigation charge for a cross-sectional equivalency comparison.

Ms. Tomlinson stated that Ormond Beach's specimen tree mitigation makes a lot of sense, and she thinks Port Orange should make some slight changes to the current code. This would allow the City to get the credit for what is being preserved and get the balance as mitigation. She also spoke on the protected trees and how they are dependent on the density of the trees.

Member Klema asked if PCD's and PUD's have to pay into the fund.

Ms. Tomlinson replied that they can negotiate their funding.

Member LaMontagne spoke on the protected trees, and asked how the City defines sight. He likes the idea of adding the protected tree category. Also, he would like to somehow round up the diameter of the trees.

Ms. Tomlinson replied that sight depends on the lot lines that are provided. When plans are submitted they also provide a survey of the property. As to the diameter of the trees, when the trees get to that size and height they can start to fall apart. Also, that the City Council can declare a tree a historical tree.

Jake Johansson, City Manager talked about the process of the Board working with staff and bringing discussion to the City Council.

Chairman Macaluso would like for staff to review the tree ordinance and provide feedback and recommendations.

Member Cunningham stated that the Board doesn't have a summary of everything that has been discussed, and the changes that the Board has made.

Chairman Macaluso spoke on the differences between what an advisory board can and can't do vs. if it were a commission.

Ms. Tomlinson stated that the board would need to make their recommendations and vote on what they want and bring their suggestions the City Council.

Chairman Macaluso would like to finalize the tree ordinance resolution at the next meeting.

### **C. PUBLIC COMMENTS**

Sarah Jones, citizen, asked if the information is made available to the public.

Mr. Johansson stated that he would like the Board to help the City notify the public and push the "keep our City pretty" anti-litter campaign. He wanted everyone to know that the city did not resurrect the marina idea down on the causeway. The Community Development Department is responsible to review all development plans, and before anything gets approved it will need to go through the full process.

### **D. BOARD COMMENTS**

Chairman Macaluso asked the Board if they read the anti-litter email that was sent out from the City Manager's office. He stated that it will break down specific parts of the city that has the most litter. He also spoke on the Riverwalk Park and would like to start brainstorming any concerns they might have and any ideas for the summer. He asked Member LaMontagne for an update of how the Earth Day event went.

Member LaMontagne gave an overview of the Earth Day event along with the seedlings that were given out to the public.

Member LaMontagne stated he reviewed the development activity report and had some questions on the residential development going in near the Port Orange Pavilion and the 15 percent regulation to save the trees.

Briana Conlan-King, Planner, replied that the site plan has not come in yet. What was put out to the public was a potential site plan layout.

Mr. Johansson advised Mr. Macaluso that he can go to the Council as a Chairman or a citizen to the Planning Commission and voice any concerns he may have. The Commission will then take those concerns into consideration. He spoke on that particular CBL property and stated that the total environmental impact is estimated to be less than if it were commercial. He stated that everything involving zoning changes goes through the Planning Commission.

Member Cunningham appreciates the relationship that is building between the Board and the Staff and feels that it has come a long way.

Member LaMontagne suggested that the City not mow right up to the edge of the retention ponds.

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Mr. Johannsson said Staff will look at the environmental standards on that and get back to the Board.

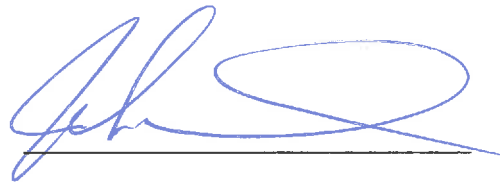
**E. NEXT MEETING DATE**

6. Next Meeting Date: July 23th, 2018

7. Items for Next Agenda

Finalization of the Tree Ordinance Resolution

**F. ADJOURNMENT** – 6:24pm

A handwritten signature in blue ink, appearing to be 'John Macaluso', written over a horizontal line.

Chairman Macaluso