

REGULAR CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS – CITY HALL  
1000 CITY CENTER CIRCLE  
MARCH 20, 2018

THE REGULAR CITY COUNCIL MEETING of the City of Port Orange was called to order by Mayor Donald O. Burnette at 6:30 p.m.

Pledge of Allegiance

Invocation given by Chaplain Letson McCoy, Pastoral Care Resident at Florida Hospital Memorial Medical Center

Roll Call:	Present:	Councilman Chase Tramont Councilman Drew Bastian Councilman Scott Stiltner Vice Mayor Bob Ford Mayor Donald Burnette
	Also Present:	Jake Johansson, City Manager Margaret T. Roberts, City Attorney Robin Fenwick, City Clerk

**CONSENT AGENDA**

4. Public Comments on Consent Agenda Items Only

There were none.

5. Agenda Approval

No changes were requested by Council.

6. Approval of Minutes

a. March 6, 2018 - Regular City Council Meeting

7. Bid Awards and Contract Items

a. Approval of Change Order No 1 to Task Authorization No 3 to DJ Design Services, Inc for Architectural Design and Planning Services relating to City Hall HVAC Upgrades.

b. Approval of Change Order No. 1 to Task Authorization #2 with DJ Design for Evidence Air Conditioning & Vents Redesign

8. Concurrency and Fair-Share Agreement for the Port Orange Gateway Center Lot 3A Site Plan - Case No. 17-8000007

9. Approval of Utility Billing Write-offs

10. Proposed projects for the River to Sea TPO 2018 Transportation Improvement Program Priority List

11. Approval of Agreement with Port Orange Community Trust

Motion to approve the Consent Agenda as presented was made by Councilman

Bastian, and Seconded by Vice Mayor Stiltner. Motion carried unanimously by voice vote.

CITIZEN PARTICIPATION (Non-Agenda – 15 minutes)

There was none.

TOWN CENTER CRA MEETING  
EASTPORT CRA MEETING

City Council recessed at 6:33 p.m. to hold the Town Center CRA and Eastport CRA meetings, minutes of which are under separate cover.

City Council reconvened at 6:39 p.m.

COUNCIL COMMENTS

12. Comments/Concerns from Council Members

Councilman Tramont provided an update as to the First Step meeting held last night.

Councilman Ford discussed the recent article relating to Dunlawton Avenue and the intersections at Nova Road and Clyde Morris Blvd. It's been the same way since the 1980's. He would like to review intersections to see if there is anything the City can do to make them safer.

SPECIAL AWARDS, REPORTS, RECOGNITION AND PROCLAMATIONS

13. Update on the St. Johns River to Sea (SJR2C) Loop Trail PD&E Study

John Scarlatos, Transportation Planning Manager for Scalar Consulting Group, Inc. and Heather Grubert, P.E., provided an overview of the Project Development and Environment (PD&E) Study for St. Johns River to Sea Loop Trail.

Council supports the project and will work with FDOT along the way.

Mark Dickenson, citizen, suggested business types along the trail to recoup some of the maintenance costs.

Heather Mullins, citizen, asked for a pedestrian bridge over Williamson Ave.

BOARD APPOINTMENTS, INTERVIEWS, REPORTS

14. Citizen Advisory Committee for TPO

Bobby Ball provided an update from the recent meeting.

15. Port Orange Community Trust Annual Report

Jennifer Marrano, Executive Director, provided the annual report for the Port Orange Community Trust.

REGULAR AGENDA

16. One Church Easter Egg Hunt Fee Waiver

Susan Lovallo, Parks & Recreation Director, provided details of the request.

Nick Griffin, Pastor of One Church, discussed the event details and asked for a waiver of the fees and use of the City's logo for advertising the event.

Council supported the use of the matrix for the fee waiver but does not agree to allowing the City's logo to be used.

Motion to waive fees according to the matrix was made by Councilman Bastian, and Seconded by Vice Mayor Stiltner. Motion carried unanimously by roll call vote.

17. Request to use City Logo for Food Truck Wars Event

Ms. Lovallo provided details of the event being held at Riverwalk in May. This event is a separate private event from River Fest event being held in May.

Council did not support the use of the City's logo.

COMMENTS

18. City Attorney Comments - Request to engage the legal services of Lewis Longman and Walker, P.A.

Margaret Roberts, City Attorney, requested to engage the legal services of Lewis Longman and Walker, P.A. to handle the lawsuit filed by Derek LaMontagne regarding the St. Johns Water Management District's permit.

Motion to approve was made by Councilman Bastian, and Seconded by Vice Mayor Stiltner.

Robert Reinhagen, citizen, talked to some neighbors in the area who were all very concerned about the road being expanded to four lanes.

Motion carried unanimously by voice vote.

#### 19. City Manager Comments

Mr. Johansson asked Council to consider approval of a Change Order to Brother's Construction, Inc. to replace the ADA ramp on the south side of the Causeway Park. It will increase the contract by approximately \$49,000 and extend the time. This change order will save money in that the barge will not have to leave the site.

Motion to approve was made by Councilman Tramont, and Seconded by Councilman Bastian. Motion carried unanimously by roll call vote.

Mr. Johansson discussed the water main break on Herbert Street over the weekend. This pipe provides water to Daytona Beach Shores and Ponce Inlet. There have been no water outages yet and crews are working to repair the pipe.

He discussed the proposed bill regarding prohibition on elected officials lobbying legislatures for budget items. They would only be able to lobby for policy issues. Consensus of Council is to oppose the proposed bill.

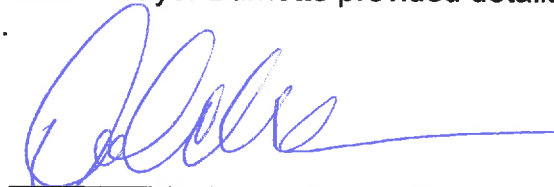
Mr. Johansson congratulated Susan Lovallo for being elected the new President-Elect of the Florida Recreation and Park Association.

#### COUNCIL COMMITTEE REPORTS


##### 20. City Council Committee Reports

- a. ArtHaus - Councilman Ford reported on the recent meeting held. He encouraged the public to visit ArtHaus.
- b. Port Orange/South Daytona Chamber of Commerce - Mayor Burnette reported on the recent meeting held and provided dates of events.
- c. Round Table of Elected Officials - Mayor Burnette provided details on the recent meeting held.

ADJOURNMENT - 8:23 p.m.

  
\_\_\_\_\_  
Mayor Donald O. Burnette

Attest:

  
\_\_\_\_\_  
Robin Fenwick, CMC, City Clerk