

CHARTER REVIEW BOARD MEETING MINUTES
CITY OF PORT ORANGE
COUNCIL CHAMBERS – CITY HALL
1000 CITY CENTER CIRCLE
FEBRUARY 13, 2018 AT 6:00 P.M.

A Regular Meeting of the Charter Review Board was called to order by Robin Fenwick, City Clerk at 6:03 p.m.

Present: Debbie Connors, Chairwoman
Newton White, Vice Chairman
Willie Scales
Wayne Wilcox

Absent: Stan Hetrick

Also Present: Margaret Roberts, City Attorney
Robin Fenwick, City Clerk

ELECTION OF CHAIR AND VICE CHAIR

Motion to nominate Debbie Connors as Chairwoman was made by Member Wilcox, and Seconded by Member Newton. Motion carried unanimously by voice vote.

Motion to nominate Newton White as Vice Chairman was made by Member Wilcox, and Seconded by Chairwoman Connors. Motion carried unanimously by voice vote.

DISCUSSION/ACTION

2. Duties and Responsibilities

Chairwoman Connors discussed the duties and responsibilities of the Charter Review Board. The Board needs to determine if there are any topics to be reviewed by the Board.

Member Wilcox would like to discuss the Civil Service process. Ms. Fenwick briefly explained the current process and all agreed to include the topic for further discussion by the Board.

Vice Chairman White suggested a discussion regarding the following topics:

Term of the City Manager

Chairwoman Connors doesn't agree with changing the Charter regarding the term of the City Manager. She believes the current format of an at-will position provides enough discretion to the Council should they decide to fire a City Manager. Vice Chairman White believes it will assist in guiding Council to make a motion relating to the retention of the City Manager. A discussion was held and the Board's consensus (3-1 with Chairwoman Connors descending) was to include the topic for further discussions. Margaret Roberts, City Attorney, will provide legal considerations regarding this topic.

Council approval of the hiring of Department Heads.

The Board did not agree to discuss this topic further. They are happy with the current process and believes it is in the best interest of the City.

District voting vs. city wide voting

The Board agreed to discuss this topic further.

The Board would like to meet monthly on Mondays at 5:00 p.m. beginning March 12, 2018 with the following items for the agenda: Civil Service process and the term of the City Manager's contract.

3. Charter Discussion

Discussion was held during item #2 above.

PUBLIC COMMENTS


There were none.

ADJOURNMENT - 6:47 pm

Attest:



Robin Fenwick, CMC
City Clerk


Debbie Connors, Chairwoman